

## **A G E N D A** **GOVERNANCE, AUDIT SCRUTINY COMMITTEE**

**Tuesday, 11 June 2013**  
**10.00 a.m.**

Business	Page Number	Lead	Primary Action Requested
<b><u>A OPEN AGENDA</u></b>			
1. Apologies of absence	-	Secretary/Director of People	To record
2. Declarations of Interest (Members and Officers)	-	Secretary/Director of People	To declare and withdraw if prejudicial
3. Appointment of Chairperson of the Committee 2013/14	(pages 1-4)	Secretary/Director of People	To appoint a Chairperson
4. Minutes of the meeting of 9 April 2013	(pages 5-14)	Chairperson	To approve
5. Matters arising from the Minutes, other than on the Agenda	-	Chairperson	To raise
6. Update: Matters Arising/ Feedback from Fire Authority	(pages 15-20)	Chairperson and Secretary/Director of People	To consider and make any recommendations to the HFA
7. Committee Composition 2013/14 and Terms of Reference - Chairperson's Report to Fire Authority	(pages 21-28)	Secretary/Director of People	To consider and note
8. Calendar of Committee Meetings 2013/14	(pages 29-30)	Secretary/Director of People	To approve
9. Committee Workstreams 2013/14	(pages 31-36-)	Secretary/Director of People	To consider and make any recommendations to the HFA
10. External Audit		KPMG	To approve
10.1 External Audit Progress Report	(pages 37-38)		
11. Internal Audit Reports		H W Controls & Assurance	To consider and make any recommendations to the HFA

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11.1	Annual Report 2012/13	(pages 39-50)		
11.2	Internal Audit Progress Report 2013/14	Oral		
11.3	Procurement Review	(pages 51-58)		
11.4	Pensions Review	(pages 59-62)		
11.5	Key Financial Systems Review	(pages 63-74)		
11.6	Partnership Working	(pages 75-82)		
12.	Annual Statement of Accounts 2012/13	(pages 83-182)	Director of Finance & Assets/ S.151 Officer	To consider and make any recommendations to the HFA
13.	Treasury Management Annual Report 2012/13	(pages 183-194)	Director of Finance & Assets/ S.151 Officer	To consider and make any recommendations to the HFA
14.	HFRS Peer Challenge Report March 2013 Draft	(pages 195-216)	Chief Fire Officer/ Chief Executive	To consider and make any recommendations to the HFA
15.	Findings of the Review of Efficiencies and Operations in Fire and Rescue Authorities in England	(pages 217-228)	Chief Fire Officer/ Chief Executive	To consider and make any recommendations to the HFA
16.	Operational Efficiency Programme	(pages 229-238)	Assistant Chief Officer/ Director of Safety	To consider
17.	'HFR Solutions' Community Interest Company – Reporting and Governance Arrangements	(pages 239–248)	Deputy Chief Officer/ Director of HFR Solutions	To consider and make any recommendations to the HFA
18.	Inspection of Member Registers	-	All Members	To review
19.	Inspection of Officer Registers	-	All Members	To review
20.	Any Other Business	-	All Members	To raise

## **B EXEMPT BUSINESS**

The Committee is asked to consider excluding the press and public from the meeting during consideration of the following item on the grounds that it is likely to involve the disclosure of exempt information as defined in paragraph 3 of Part 1 of Schedule 12A of the Local Government Act 1972. In making its decision, the Fire Authority is asked to confirm that, having regard to all circumstances, it is satisfied that the public interest in maintaining the exemption outweighs the public interest in disclosing the information.

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21. 'HFR Solutions' Options for the Use of the Surplus Generated	(pages 249-282)	Deputy Chief Officer/ Director of HFR Solutions	To consider and make any recommendations to the HFA
22. Workshops Collaboration	(pages 283-288)	Director of Finance & Assets/S.151 Officer and Secretary/Director of People	To consider and make any recommendations to the HFA

**Note:** On the rising of the Committee there will be a short presentation in respect to the Operational Efficiency Programme