

AGENDA

GOVERNANCE, AUDIT AND SCRUTINY COMMITTEE

Monday, 1 February 2015
10.00 a.m.

Business	Page Number	Lead	Primary Action Requested
<u>PART A - OPEN AGENDA</u>			
<u>Procedural</u>			
1. Apologies of absence	-	Monitoring Officer/ Secretary	To record
2. Declarations of Interest (Members and Officers)	-	Monitoring Officer/ Secretary	To declare and withdraw if pecuniary
3. Minutes of the meeting of 2 November 2015	(pages 1-10)	Chairperson	To approve
4. Matters arising from the Minutes, other than on the Agenda	-	Chairperson	To raise
<u>Scrutiny Programme</u>			
5. Scrutiny Programme 2015/16 – Topics for Scrutiny – Discussion	Oral	Chairperson and Monitoring Officer/ Secretary	To consider and make any recommendations to the HFA
<u>Governance</u>			
6. Update: Matters Arising/ Feedback from Fire Authority	(pages 11-16)	Chairperson and Monitoring Officer/ Secretary	To consider and make any recommendations to the HFA
<u>Audit</u>			
7. Management Accounts to 31 December 2015	(pages 17-32)	Executive Director Service Support/S.151 Officer	To consider and make any recommendations to the HFA
8. 2015/16 Annual Accounts Closedown Timetable	(pages 33-38)	Executive Director Service Support/S.151 Officer	To consider and make any recommendations to the HFA

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9.	External Audit:		External Audit (KPMG)	To consider and make any recommendations to the HFA
9.1	Draft External Audit Plan 2015/16	(pages 39-54)		
10.	Internal Audit:		Internal Audit (MIAA)	To consider and make any recommendations to the HFA
10.1	Internal Audit Update	(pages 55-106)		
10.2	Proposed Internal Audit Plan 2016/17	(pages 107-120)		
<u>Performance, Risk and Programme Management</u>				
11.	Inspection of Member Registers	-	All Members	To review
12.	Inspection of Officer Registers	-	All Members	To review
13.	Any Other Business	-	All Members	To raise

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