

A G E N D A

GOVERNANCE, AUDIT AND SCRUTINY COMMITTEE

Monday, 3 March 2014
10.00 a.m.

Business	Page Number	Lead	Primary Action Requested
<u>A OPEN AGENDA</u>			
1. Apologies of absence	-	Acting Monitoring Officer/Secretary	To record
2. Declarations of Interest (Members and Officers)	-	Acting Monitoring Officer/Secretary	To declare and withdraw if pecuniary
3. Minutes of the meeting of 4 February 2014	(pages 1-10)	Chairperson	To approve
4. Matters arising from the Minutes, other than on the Agenda	-	Chairperson	To raise
5. Update: Matters Arising Feedback from Fire Authority	(pages 11-14)	Chairperson and Acting Monitoring Officer/Secretary	To consider and make any recommendations to the HFA
6. Implementation of Committee Recommendations	(pages 15-18)	Chief Fire Officer & Chief Executive	To consider and make any recommendations to the HFA
7. Management Accounts to 31 January 2014	(pages 19-40)	Director of Finance & Assets/S.151 Officer	To consider and make any recommendations to the HFA
8. Treasury Management and Capital Expenditure Prudential Indicators, Treasury Management Policy Statement 2014/15 and Minimum Revenue Provision (MRP) for 2014/15	(pages 41-66)	Director of Finance & Assets/S.151 Officer	To consider and make any recommendations to the HFA
9. External Audit -		External Audit (KPMG)	To approve
9.1 External Audit Progress Report and Technical Update	(pages 67-78)		
10. Internal Audit -		Internal Audit (H W Controls & Assurance)	To approve
10.1 Internal Audit Monitoring	Oral		

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Report - Update			
11. Service Performance and Risk Report for the 3rd Quarter Period October – December 2013	(pages 79-120)	Assistant Chief Officer/ Director of Safety	To consider and make any recommendations to the HFA
12. Health and Safety Quarterly Report – 3 rd Quarter 2013/14	(pages 121-168)	Assistant Chief Officer/Director of Safety	To consider and make any recommendations to the HFA
13. Customer Service Excellence Award 2014	(pages 169-182)	Assistant Chief Officer/Director of Safety	To consider and make any recommendations to the HFA
14. Pay Policy Statement 2014-15	(pages 183-190)	Chief Fire Officer & Chief Executive	To consider and make any recommendations to the HFA
15. Review of Member Code and Member Development	(pages 191-236)	Chief Fire Officer & Chief Executive	To consider and make any recommendations to the HFA
16. Constitutional Review, including Financial/Procurement	Oral	Acting Monitoring Officer/Secretary	To consider and make any recommendations to the HFA
17. Commissioning Internal Audit Services	Oral	Director of Finance & Assets/ S.151 Officer and Assistant Chief Officer/Director of Safety	To consider and make any recommendations to the HFA
18. Any Other Business	-	All Members	To raise
19. Inspection of Member Registers	-	All Members	To review
20. Inspection of Officer Registers	-	All Members	To review

B EXEMPT BUSINESS

The Committee is asked to consider excluding the press and public from the meeting during consideration of the following item on the grounds that it is likely to involve the disclosure of exempt information as defined in paragraph 3 of Part 1 of Schedule 12A of the Local Government Act 1972. In making its decision, the Fire Authority is asked to confirm that, having regard to all circumstances, it is satisfied that the public interest in maintaining the exemption outweighs the public interest in disclosing the information.

Business	Page Number	Lead	Primary Action Requested
21. HFR Solutions' Performance Summary Report September – December 2013	(pages 237-252)	Deputy Chief Officer/ Director of Operations	To consider and make any recommendations to the HFA