



HUMBERSIDE FIRE AND RESCUE SERVICE

HEALTH, SAFETY & ENVIRONMENT

CORPORATE PLANNING

Owner	Director of Service Improvement
Responsible Person	Head of Health and Safety
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1. INTRODUCTION

Humberside Fire and Rescue Service (HFRS) recognise that the health, safety and welfare of its employees are an integral and fundamental part of its function. Consequently, best practice will be adopted where possible to ensure that the Service complies with its legal duties and fulfils its moral obligations to its employees and other people who may be affected by its activities.

Corporate Planning is concerned with establishing and maintaining the policy, organisation and culture necessary for effective risk control.

HFRS recognises that the key elements to a successful health and safety culture comprises of correct implementation of a health and safety management system (HSG 65). In order to achieve the stated policy aims it is recognised that the management system needs to be corporate led with guidance from the Health, Safety & Environment Section.

2. EQUALITY AND INCLUSION

HFRS aims to continuously improve the standards of service we provide to the community we serve. We recognise the importance of and are committed to promoting equality and inclusion in the provision of our services and to our employees. We are committed to encouraging equality and diversity amongst our workforce and to eliminating unlawful discrimination. We aim for our workforce to be truly representative of the community we serve and for each of our employees to feel respected and to be able to give their best.

3. CORPORATE COMMITMENT TO HEALTH AND SAFETY

The Chief Fire Officer and members of the Strategic Leadership Team (SLT) of HFRS are personally committed to constantly improving health and safety throughout the Service as we believe that good safety is good business and should be given equal status to other business objectives.

4. THE CORPORATE PLANNING PROCESS

SLT, in conjunction with the Health, Safety and Environment Section, will utilise a variety of sources of information to create an effective corporate health and safety plan. Such sources may include:

- Health and Safety Executive
- National Fire Chiefs Council (NFCC)
- Primary and secondary sources of legislation
- Approved Codes of Practice
- Regional Health and Safety Partners
- Local Health and Safety issues

The above sources will be used in conjunction with the collation of organisational objectives. These will reflect the health and safety requirements of all sections and localities of the Service. Urgent Corporate objectives will be promulgated by the Health, Safety and Environment Section. General health and safety concerns from sections or individuals can be raised through line managers or union representatives for consideration at the appropriate forum.

The corporate planning process will include the utilisation of the Health, Safety & Environment Section for specialist advice. The Health, Safety & Environment Section will use its specialist knowledge and its contacts with external agencies to gather any information not readily available; this will be fed back into SLT to shape corporate planning and implementation. Health and safety objectives will be published as part of the Integrated Risk Management Plan (IRMP) and Strategic Plan.

5. OUTCOMES OF THE CORPORATE PLANNING PROCESS

Corporate health and safety objectives should be prioritised relative to other corporate objectives. These objectives will be clearly laid out with key objectives highlighted and prioritised. This should be carried out in conjunction with the Health, Safety & Environment Section who will assist in formulating a plan to meet the corporate objectives.

All objectives will be clearly defined including a deadline date and the allocation of responsibilities. The plan will be managed by the Health, Safety & Environment Section on behalf of Strategic Leadership Team (SLT).

Corporate plans and subsequent implementation will be measured using Service Performance Indicators (SPIs) which will be identified by SLT and the Health, Safety & Environment Section. As well as outcome measurements, there will be certain corporate achievement targets which will be the responsibility of the Health, Safety & Environment Section to monitor and review. All SPIs and achievement targets will be variable and depend on local, regional and national trends and incidents.

**If you require further guidance on this document, please contact the
Health, Safety & Environment Section**