



HUMBERSIDE FIRE AND RESCUE SERVICE

HEALTH, SAFETY AND ENVIRONMENT

FIRE SAFETY POLICY

Owner	Director of Service Improvement
Responsible Person	Head of Health and Safety
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CONTENTS

1. [Introduction](#)
2. [Equality and Inclusion](#)
3. [Aims/Objective](#)
4. [Guidance Information](#)
 - [Risk Assessment](#)
 - [Reducing the Risk](#)
5. [Maintenance/Monitoring of Control Measures](#)
6. [Employees Duties](#)

1. INTRODUCTION

The goal of the health and safety management system is to prevent injury and ill health in the workplace.

Risk control systems (RCS's) to match the hazards and risks are needed at the input, process and output stages of the Service's business.

2. EQUALITY AND INCLUSION

HFRS aims to continuously improve the standards of service we provide to the community we serve. We recognise the importance of and are committed to promoting equality and inclusion in the provision of our services and to our employees. We are committed to encouraging equality and diversity amongst our workforce and to eliminating unlawful discrimination. We aim for our workforce to be truly representative of the community we serve and for each of our employees to feel respected and to be able to give their best.

3. AIM & OBJECTIVES

To provide and maintain formal planning and implementing arrangements to prevent harm to people at the point of risk, taking account of specific legal issues relevant to the Service.

Ensuring we have suitable and sufficient RCS in place to minimise the hazards and risks for the following activities:

- Inputs: minimise hazards and risks entering the Service, physical, human and information.
- Processes: containing risks associated with our routine and non-routine operations.
- Outputs: prevent the export of risks off-site, or the services generated by our activities.

4. GUIDANCE INFORMATION

Risk Assessment

The fire risk assessment will help determines the chances of a fire occurring, the hazards from fire and the people at risk.

Reducing the Risk

Control measures must be put in place to reduce the risk of a fire occurring these risks will be based on the Fire Risk Assessment findings.

5. MAINTENANCE/MONITORING OF CONTROL MEASURES

The fire risk assessment will implement specific risk control measures at each premise. It is the responsibility of the site Health, Safety and Environmental Plan (HSEP) Manager and Supervisor to maintain these controls.

The Plan Manager should monitor the daily premises check, which includes fire safety arrangements.

The Director of Public Safety has overall responsibility for ensuring that suitable and sufficient fire risk assessments are completed for all Service workplaces and premises, and adequate control measures are implemented. The assessments will be recorded on a Fire Risk Assessment Form (HSE_26).

This will be filed in the Section 7 of the premises Health, Safety and Environmental Plans (HSEP).

6. EMPLOYEE'S DUTIES

Regulation 14 of Management of Health and Safety at Work Regulations 1999 places the following duties on all employees:

- Using equipment, safe systems of work and procedures provided by the employer in accordance with training and instruction given.
- Informing the employer without delay of any situation which may present a serious and imminent danger.
- Notifying the employer of any shortcoming in the health and safety arrangements.

**If you require further guidance on this document, please contact the
Health, Safety & Environment Section**