**Freedom of Information - Humberside Fire and Rescue Service (HFRS)**

**2024-25/014 – Office Supplies**

**The request is:**

Please can you respond to the following request for Information.

The details I require are:

1. Spend on Office supplies and associated products for the below financial years.

1st April 2022 – 31st March 2023

1st April 2023 – 31st March 2024

1. Start date & duration of Contract?
2. Is there an extension clause in the contract and, if so, the duration of the extension?
3. Has a decision been made yet on whether the contract is to be either extended or renewed?
4. Who is the senior officer (outside of procurement) responsible for the contract?
5. Name of Incumbent Supplier?
6. How long have you traded with them?
7. If you publish your register of contracts and purchasing, can you please provide a website link.
8. In addition, can you confirm if you have a contract in place for Tail End Spend.

**The response is:**

1. 2022 – 2023 £4881.65
2. – 2024 £407.06 (Please note that credit notes were received for incorrect deliveries made during 2022/2023 hence the disproportionate spend figures between 2022/23 and 2023/24)
3. 01/02/2022 – 31/01/2025
4. None
5. No
6. Head of Fleet & Estates. Details can be found on our website [here](https://humbersidefire.gov.uk/about-us/senior-management-structure).
7. Banner UK
8. Eight years
9. This information can be found in the Data Transparency area of our website [here](https://humbersidefire.gov.uk/about-us/data-transparency).
10. No

If you are unhappy with the handling of your request, you have the right to ask for an internal review. A request for an internal review should be made within 40 working days of the date of this email. If you are not happy with the outcome of the internal review, you have the right to apply direct to the Information Commissioner. The address is: Information Commissioner’s Office, Wycliffe House, Water Lane, Wilmslow, Cheshire SK9 5AF.

<https://ico.org.uk/>