

AGENDA **GOVERNANCE, AUDIT AND SCRUTINY COMMITTEE**

Monday, 7 March 2016
10.00 a.m.

Business	Page Number	Lead	Primary Action Requested
<u>PART A - OPEN AGENDA</u>			
<u>Procedural</u>			
1. Apologies of absence	-	Monitoring Officer/ Secretary	To record
2. Declarations of Interest (Members and Officers)	-	Monitoring Officer/ Secretary	To declare and withdraw if pecuniary
3. Minutes of the meeting of 1 February 2016	(pages 1-6)	Chairperson	To approve
4. Matters arising from the Minutes, other than on the Agenda	-	Chairperson	To raise
<u>Scrutiny Programme</u>			
5. Scrutiny Programme 2015/16 – Collaboration Review – Scrutiny Initiation Document	(pages 7-8)	Chairperson and Monitoring Officer/ Secretary	To consider
6. Human Resources: Update Report	(pages 9-12)	Head of Human Resources, Director of Service Support and Director of Organisational Development	To consider and make any recommendations to the HFA
<u>Governance</u>			
7. Update: Matters Arising/ Feedback from Fire Authority	(pages 13-16)	Chairperson and Monitoring Officer/ Secretary	To consider
8. Pay Policy Statement 2016-17	(pages 17-24)	Head of Human Resources	To consider and make any recommendations to the HFA
9. Members' Allowances 2016/17 – Review of Special Responsibility Allowance for Vice Chairperson of the Fire Authority	(pages 25-118)	Monitoring Officer/ Secretary	To consider and make any recommendations to the HFA

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<u>Audit</u>			
10. Treasury Management and Capital Expenditure Prudential Indicators, Treasury Management Policy Statement 2016/17 and Minimum Revenue Provision (MRP) for 2016/17	(pages 119-146)	Finance Manager	To consider and make any recommendations to the HFA
11. Internal Audit: 11.1 Internal Audit Update	(pages 147-180)	Internal Audit (MIAA)	To consider and make any recommendations to the HFA
<u>Performance, Risk and Programme Management</u>			
12. Service Performance and Risk Report - End of the 3rd Quarter 2015–2016 - 1 April 2015 – 31 December 2015	(pages 181-186)	Corporate Planning & Performance Manager	To consider and make any recommendations to the HFA
13. Health, Safety and Environmental Quarterly Report - 3rd Quarter 2015/16 - October –December 2015	(pages 187-204)	Director of Service Support	To consider and make any recommendations to the HFA
14. Inspection of Member Registers	-	All Members	To review
15. Inspection of Officer Registers	-	All Members	To review
16. Any Other Business	-	All Members	To raise

Under the Openness of Local Government Bodies Regulations 2014 members of the public may film, record, take photographs or use social networking during Authority and committee meetings that are open to the public. Members of the public who do not wish to be filmed during meetings should make this known to the Monitoring Officer/Secretary prior to the start of the meeting. *The Monitoring Officer/Secretary kindly requests advance warning from anyone wishing to film, record or take photographs during open meetings so that suitable provision can be made.*