

HUMBERSIDE FIRE AUTHORITY

23 APRIL 2018

PRESENT:

Representing East Riding of Yorkshire Council:

Councillors Chadwick, Green, Jefferson JP, Smith and Turner

Representing Kingston upon Hull City Council:

Councillors Belcher, Clarkson, Dad, Fudge and Mathieson

Representing North Lincolnshire Council:

Councillors Briggs (Chairperson), Grant, Sherwood and Waltham MBE

Representing North East Lincolnshire Council:

Councillors Jackson, Shepherd and Sutton

Chief Fire Officer & Chief Executive, Deputy Chief Fire Officer/Executive Director Service Delivery, Executive Director Service Support/Section 151 Officer, Monitoring Officer/Secretary, Director of Service Support, Director of Public Safety, Director of Operational Training, Head of Organisational Development, Committee Manager, Mr K Lloyd (MIAA), and Mr D Chapman (Chairperson of the Governance, Audit and Scrutiny Committee) were also present.

Mr M Allingham, Mr J Doyle, Mr A Smith and Mr C Vertigans (Independent Co-opted Members of the Governance, Audit and Scrutiny Committee) also attended as observers.

Apologies for absence were submitted from Councillors Finlay, Matthews, Sharpe and Wilson and Mr K Hunter, Police & Crime Commissioner for Humberside.

The meeting was held at the Humberside Fire and Rescue Service Headquarters, Kingston upon Hull. Meeting commenced at 10.30 a.m.

(The Chairperson welcomed the Internal Auditor, the Independent Co-opted Members of the Governance, Audit and Scrutiny Committee and all other persons who were present.)

5794 RETIRING MEMBERS – The Chairperson referred to the forthcoming local elections on 3 May 2018 and on behalf of Members expressed thanks to any Member who would not be standing for re-election for their contribution whilst a Members of the Authority.

5795 DECLARATIONS OF INTEREST - There were no declarations.

5796 MINUTES – Resolved – That the minutes of the meeting of the Authority held on 16 March 2018 having been printed and circulated amongst the Members, be taken as read and correctly recorded and be signed by the Chairperson.

5797 QUESTIONS BY MEMBERS - The Monitoring Officer/Secretary stated that no questions had been received from Members in accordance with Rule 12, Part 4 of the Constitution.

5798 PETITIONS AND DEPUTATIONS - The Monitoring Officer/Secretary stated that no petitions had been received and no requests for a deputation had been received under Rule 13, Part 4 of the Constitution.

5799 COMMUNICATIONS - The following items were reported:

- (i) Fire Combat Challenge 2018, Mumbai, India – The Chairperson reported, further to Minute 5763, that on the rising of this meeting Members would receive an update on the performance of HFRS firefighters who were part of the Great Britain Team at this event.

- (ii) International Firefighters' Memorial Day – 4 May 2018 – The Chief Fire Officer & Chief Executive reported that firefighters would observe a minute's silence outside each Fire Station at 12 noon on 4 May 2018 and that any Member wishing to attend their local station would be welcome. In Hull the minute's silence would be observed outside Hull Truck Theatre and would be followed by the showing of a Fire Brigades' Union film depicting 100 years of the Fire Service.
- (iii) Fighting Fires On Board Ships – The Chief Fire Officer & Chief Executive reminded Members that HFRS had had to withdraw from fighting fires at sea due to the withdrawal of winch training and outlined an incident regarding a fire on a ship on 19/20 April 2018 and the involvement of HFRS. Firefighters had gone out to the stricken vessel via a Pilot's launch to assess the incident and the fire was subsequently attended by 3 engines and 29 firefighters once the vessel was moored at Immingham jetty.

5800 MEMBERS' NEWSLETTER – This item was included on the Agenda to allow Members an opportunity to ask questions regarding any items included in the Members' Newsletter that had been emailed recently to all Members of the Authority. There were no questions.

MINUTES OF COMMITTEES

5801 Governance, Audit and Scrutiny Committee – Mr D Chapman, Chairperson of the Governance, Audit and Scrutiny Committee presented the minutes of the meeting of the Committee held on 9 April 2018 and drew Members' attention to the following item:

- (i) Scrutiny Programme 2017/18 – Review of Business Continuity – Outcomes Report (Minute 5778 refers) – The Chairperson stated that the review had been conducted in 2 stages and that the Committee had agreed that the recommendations should go to the Corporate Management Team first for a management response and that the Committee look forward to receiving that feedback at their next meeting. The Chairperson expressed his thanks to the other Members of the Sub-Group (Mr Doyle (Lead Member), Mr Allingham and Mr Smith) and also the officers who participated in the review process for their excellent work in conducting the review.
- (ii) Scrutiny Programme 2017/18 – Review of Counter Fraud – Outcomes Report (Minute 5779 refers) – The Chairperson drew Members' attention to the separate item on the Agenda for this meeting (Minute 5802 below refers) and expressed his thanks to the Members of the Sub-Group (Mrs Jackson (Lead Member) and Mr C Vertigans) and also the officers who assisted in the review process for their excellent work in conducting the review.

The Chairperson of the Fire Authority, on behalf of Members, acknowledged the work undertaken by the GAS Committee in carrying out the scrutiny reviews.

Resolved – That the minutes of the Governance, Audit and Scrutiny Committee held on 9 April 2018 be received.

5802 GOVERNANCE, AUDIT AND SCRUTINY COMMITTEE SCRUTINY PROGRAMME 2017/18 – COUNTER FRAUD REVIEW OUTCOMES - The Chairperson of the Governance, Audit and Scrutiny Committee referred to Minute 5779 of the GAS Committee held on 9 April 2018 and presented a joint report by the Monitoring Officer/Secretary and himself indicating that the Committee had considered a report by the Member Sub-group (comprising Mrs Jackson (Lead Officer) and Mr C Vertigans) following the scrutiny of Anti-Fraud and Corruption.

The aim of the project was to firstly prepare two members of the GAS Committee to undertake their new responsibilities with regards to Anti-Fraud and Corruption scrutiny and

secondly to reassure the Authority that the Anti-Fraud and Corruption policies and procedures in place manage the risks across the organisation. The Sub-group's report attached at Appendix 1 to the report outlined the process followed in undertaking the scrutiny review and the key findings and conclusions of the review. There were no arising actions. The GAS Committee (Minute 5779 refers) agreed that the following key findings and conclusions from the scrutiny review be submitted to the Fire Authority:

Key findings

- The Anti-Fraud and Corruption policies compare well with the sample of those from other Authorities.
- The policies appear to be well communicated across the organisation through a variety of means including information in staff pay slips, training opportunities (for example with the Corporate Management Team and related to the MIAA audit report) and the relevant documents are available on the website.
- The procedures appear to be robust within the Service and associated activities adequately resourced. Issues with potential high fraud risk were considered in the meetings, including time sheet manipulation, procurement favouritism, company card spending, petty cash irregularities and procedures for asset end of life disposal. The Service has adopted a range of good business practices, examples of which are:
 - i. Transparency on the Humberside portal;
 - ii. Appropriate scales of authority;
 - iii. Monitoring systems in place for procurement cards;
 - iv. Division of duties to investigate reports from the National Fraud Initiative.
- It was concluded that the procedures were satisfactory to deal with the eventualities considered.

Conclusion

To conclude, the preparation of the review report was excellent experience for the two members of the GAS Committee with new responsibilities with regards to Anti-Fraud and Corruption and the time, knowledge and understanding shown by the officers on this subject who were involved in this scrutiny topic was appreciated.

Secondly, the GAS Committee members involved are confident to echo the significant assurance given in the MIAA report that the Anti-Fraud and Corruption policies and procedures in place manage the risks appropriately across the organisation.

The Chairperson suggested that Members can take assurance from the work undertaken by the GAS Committee and stated that he hopes to see the outcomes of further work going forward, including how the GAS Committee might further develop their relationship and collaboration with the Police and Crime Commissioner.

Resolved – That Members take assurance from the Counter Fraud Review outcomes report.

5803 GOVERNANCE, AUDIT AND SCRUTINY COMMITTEE WORKSTREAMS/ SCRUTINY PROGRAMME 2018/19 - The Monitoring Officer/Secretary submitted a report indicating that in line with the Constitution, the first meeting of each Committee in a new cycle should receive a report which outlines broadly the substantive reports that Members, as a minimum, can expect to receive during the year. This also enables forward planning for the Corporate Management Team and will assist the Committee in programming its scrutiny work having regard to the workload at individual meetings during the year. The workstreams and scrutiny programme attached at Appendix 1 to the report were considered by the GAS Committee at their meeting on 9 April 2018 (Minute 5780 refers) when it was agreed:

- (a) That the dates and times for meetings of this Committee for 2018/19, be approved as submitted, and
- (b) that the Workstreams/Scrutiny Programme 2018/19 for this Committee as now amended and set out in Appendix 1 to these minutes be approved subject to scrutiny topics being programmed following the identification by CMT or the Authority of topics they wish the Committee to review.

The Chairperson of the GAS Committee had stated that one scrutiny topic might be around Complaints/Compliments procedures but that the Committee would welcome suggestions by the Corporate Management Team or the Fire Authority.

The GAS Committee on 9 April 2018 had also considered and agreed the Committee's Calendar of Meetings for 2018/19 and the workstreams and scrutiny programme which had been incorporated in the timetable of meetings of the Committee that will be considered as part of the Authority's Calendar of Meetings at the AGM of the Authority on 4 June 2018. Progress against the workstreams and scrutiny programme will be included in the Annual Report from the Committee to the Fire Authority.

A Member referred to the request from the GAS Committee for CMT and the Authority to propose topics for scrutiny and suggested that it would be helpful if Members could forward any suggestions they might have to the Chief Fire Officer & Chief Executive.

Resolved - (a) That the Authority receives the dates and times agreed by the Governance, Audit and Scrutiny Committee for its meetings during 2018/19 and also the Committee's workstreams/scrutiny programme for 2017/18, and

(b) that Members could forward any scrutiny topic suggestions they might have to the Chief Fire Officer & Chief Executive.

5804 MANAGEMENT ACCOUNTS TO 28 FEBRUARY 2018 - The Executive Director Service Support/Section 151 Officer submitted a report highlighting the current financial position based on information to 28 February 2018. The summary estimated outturn position for the current financial year based on information to 28 February 2018 was as follows:

- Revenue Budget - £57k underspend;
- Capital Programme - £3.289m expenditure against £3.877m allocation
- Pensions Account - £12.490m deficit.

Further detail was contained within the additional information published alongside the Agenda papers for this meeting on the Authority's website. The accounts had previously been considered by the Governance, Audit and Scrutiny Committee (Minute 5785 refers).

Resolved – That Members take assurance from the report and the Authority's financial position for the period ending 28 February 2018.

INTERNAL AUDIT (MIAA)

5805 Director of Audit Opinion and Annual Report 2017/18 – Mr K Lloyds (Internal Audit - MIAA) submitted the Director of Audit Opinion and Annual Report 2017/18. The purpose of the Director of Internal Audit Opinion was to contribute to the assurances available to the Accountable Officer and the Authority which underpin their own assessment of the effectiveness of the organisation's system of internal control. The report indicated that the Auditor's overall opinion was that significant assurance can be given that there is a good system of internal control designed to meet the organisation's objectives, and that controls are generally being applied consistently. The report included a detailed commentary on performance against the Internal Audit Plan; a summary of the risk based reviews undertaken during the year; further information to be considered when compiling the Annual Governance Statement (AGS), and also assurance regarding the quality of MIAA's service.

The report had previously been considered by the Governance, Audit and Scrutiny Committee (Minute 5786 refers).

A Member referred to the summary of risk based reviews set out on page 36 and sought clarification regarding the 3 medium risks that had been identified. Mr Lloyd undertook to check the position and to circulate the information to Members. A Member also sought assurance regarding the Authority's arrangements in respect to Cyber Security and the General Data Protection Regulation (GDPR) when it comes into force on 25 May 2018. Mr Lloyd and the Director of Service Support referred to an assessment carried out eighteen months ago and also proposed further work aimed at computer users.

Resolved – That Members note the Director of Audit Opinion and Annual Report for 2017/18.

5806 DRAFT ANNUAL GOVERNANCE STATEMENT 2017/18 – The Executive Director Service Support/Section 151 Officer presented a joint report by the Monitoring Officer/Secretary, Deputy Chief Fire Officer/Executive Director Service Delivery and himself setting out a draft Annual Governance Statement (AGS) in respect to 2017/18 as set out in Appendix 1 to the report. Given the content of the Statement, it was considered desirable that the Authority should specifically review the AGS separate from the Annual Accounts, although the AGS would form part of the Annual Accounts once approved in July 2018. It was also desirable that Members receive the report in advance of the draft Annual Accounts at the June 2018 cycle of meetings. Guidance was issued by the Chartered Institute of Public Finance Accountants (CIPFA) Finance Advisory Network in respect to the production of the AGS. In addition, guidance had also been set out in the CIPFA/SOLACE good governance framework last revised in 2016. There was no model AGS, but rather the guidance set out best practice in developing an AGS. The report had previously been considered by the Governance, Audit and Scrutiny Committee (Minute 5788 refers).

A Member referred to page 47 and suggested that paragraph 9 (o) might usefully be expanded and strengthened to show how the services of the whistleblowing charity Public Concern at Work has been conveyed to staff.

Resolved – That Members take assurance from the Annual Governance Statement for 2017/18 which is approved subject to paragraph 9 (o) being amended as now suggested.

(Since the meeting paragraph 9 (o) has been amended to read:

“(o) Subscription to the services of whistleblowing charity Public Concern at Work. Staff are informed of this service via updates in wage slips as well as via the Whistleblowing Policy which is available on the internal intranet and also published on the external website.”)

5807 PERFORMANCE REPORTING AND SERVICE PERFORMANCE INDICATORS 2018/19 – The Deputy Chief Fire Officer/Executive Director Service Delivery submitted a report providing information regarding the reporting of Service performance for the period 2018/19 and the proposed Service Performance Indicators and targets for that period which were included at Appendix 1 to the report. Performance against all of the Strategic Objectives will be monitored and retrospectively reported to the Authority (HFA) on a quarterly basis following scrutiny by the Governance Audit and Scrutiny Committee. The Authority will receive three quarterly reports, followed by the Annual Performance Report which will incorporate performance information from the fourth quarter. This was in line with the reporting of performance for 2017/18 and the Annual Performance Report for that period, which will be presented to Members at the July 2018 meeting. The report had previously been considered by the Governance, Audit and Scrutiny Committee (Minute 5789 refers).

Members referred to Appendix 1 and sought clarification of the rationale behind the proposed targets for 2018/19 in respect to Service Performance Indicators 2.2 – 2.5. The Chairperson suggested that the Officers should revisit and bring back answers to the

questions now raised and also that this area might be an appropriate scrutiny topic for the GAS Committee.

Resolved – That a further report with regard to the Service Performance Indicators and Targets for 2018/19 be submitted to next ordinary meeting of the Authority.

5808 WORKFORCE PLAN – The Head of Organisational Development presented a report by the Director of Human Resources indicating that in late 2017, the Corporate Management Team agreed a Workforce Planning Framework which laid out the mechanisms for developing and refreshing a robust and effective Workforce Planning system and process. It was further agreed that a document would be written and approved for publication to enable Members, Staff and the Public to read and understand the Authority's workforce position. The Workforce Plan attached to the report laid out the detail of the position as at 21 February 2018 in relation to the Establishment, vacancies, the Authority's recruitment plan, and the current and future workforce position from 2018 – 2021. The document was designed to be a "working copy" to enable continual evolution as the Service progresses. The system will be refreshed on a quarterly basis and a full review will be undertaken and presented to Members annually.

Since the Workforce Planning Framework was agreed, a full workforce planning process had been undertaken across the Service. The HR Service Partners have met with managers of every station and section and together they have interrogated the Establishment data for their area of work held on Firewatch, the Service HR system. In addition, they have looked at local planned and unplanned attrition rates and local context and developments. Once that process was complete, the information was aggregated, analysed and inputted into a Workforce Planning spreadsheet, which will act as the Master System moving forward. The information was then triangulated with station and section profiles and the retirement profile information. The narrative was formulated with input from Human Resources, Organisational Development and the Corporate Management Team. The report identified 6 key points from the Plan and 6 future developments included in the Plan. More work will be undertaken in the coming months to evolve the Workforce Plan and to continue to develop a fit for purpose system for workforce management and redesign. Horizon scanning workshops are planned over the next year to scope out the detailed position on future developments for the Service.

A Member referred to page 80 regarding the establishment of the Human Resources Directorate and sought assurance regarding the actions being taken to fill the 3 vacant posts in Occupational Health. The Head of Organisational Development answered the query. A Member referred to page 72 and sought clarification regarding progress in the recruitment of wholetime firefighters and also to attract female and BME applicants. The Head of Organisational Development outlined the action being taken with regard to recruitment. The Chairperson stated that a report will be brought back in 3 months' time to outline what action has been carried out in response to the points now raised by Members.

Resolved – (a) That Members approve the Workforce Plan 2018 – 2021, and
(b) that an update report be submitted to the July 2018 meeting of the Authority.

5809 ANNUAL REVIEW OF CONSTITUTION - The Monitoring Officer/Secretary reported orally that that it was good practice that the Constitution of the Authority should be subject to an annual review and stated that whilst no substantive changes were necessary at the present time some minor updating was required to reflect the current Management Structure, the latest approved Members' Allowances Scheme, and also to incorporate the Conflicts Policy adopted by the Pension Board since the last review. The matter had been considered by the Governance, Audit and Scrutiny Committee (Minute 5784 refers).

Resolved – That the report be received.

5810 USE OF DELEGATED POWERS UNDER FIRE AUTHORITY CONSTITUTION BY CHIEF FIRE OFFICER & CHIEF EXECUTIVE - The Monitoring Officer/Secretary submitted a report providing details of the decisions taken by the Chief Fire Officer & Chief Executive during 2017/18 to vary the establishment under the delegated powers within the Fire Authority Constitution. The report had previously been considered by the Governance, Audit and Scrutiny Committee (Minute 5783 refers).

Resolved – That the report be noted and that Members take assurance that the Scheme of Delegations has been properly exercised.

5811 THE COMPOSITION OF THE FIRE AUTHORITY 2018/19 – The Monitoring Officer/Secretary submitted a report reminding Members that the composition of the Authority is determined in accordance with The Humberside Fire Services (Combination Scheme) Order 1995 and the Authority’s Constitution having regard to the number of local government electors in each of the four constituent authorities’ areas. The size of the Humberside Fire Authority was agreed by the Constituent Authorities prior to 1995 as being 21 and resulted in an allocation of 7 seats to East Riding of Yorkshire Council; 6 seats to Hull City Council; 4 seats each to North Lincolnshire Council and North East Lincolnshire Council. Following a report to the Fire Authority on 24 April 2009 providing an update of the number of Registered Electors in each of the Constituent Unitary Authority areas Members decided on the basis of that report to approve the option of increasing the size of the Authority to 22 Members. The report now submitted provided an annual update to Members in respect to the impact upon its composition arising from any change in the Registered Local Government Electors as at 1 December 2017 as recently published by the Office for National Statistics. Members are formally appointed to the Humberside Fire Authority by each of the four constituent authorities at their respective annual general meetings, according to rules of political proportionality (or by any local agreement). Subject to the Authority confirming the allocation of seats in respect to 2018/19 as set out in Table 2 of the report, each constituent authority would be allowed to appoint the following number of Members:

East Riding of Yorkshire Council	:	8
Kingston upon Hull City Council	:	6
North Lincolnshire Council	:	4
North East Lincolnshire Council	:	4

As reported to the meeting of the Authority on 20 March 2017 (Minute 5412 refers) the Chairperson of the Authority and the Chief Fire Officer & Chief Executive had attended a meeting of the Leaders of the 4 Unitary Authorities in the Authority’s area on 9 March 2017 and the Unitary Leaders had unanimously rejected changing the composition of the Authority and gave a strong steer that the Authority should remain the same size as now. Details of the appointments made by the constituent authorities for 2018/19 will be submitted to the Fire Authority (AGM) on 4 June 2018.

The report also reminded Members that the Policing and Crime Act 2017 makes provision, inter alia, for fire authorities upon a request from the Police and Crime Commissioner for their area to appoint the Commissioner as a Member of the Authority with full voting rights. However as explained at the meeting of the Authority on 20 March 2017 (Minute 5412 refers) and as indicated in the recent letter from the Minister of State for Policing and the Fire Service (Minute 5441 above refers) the Home Office is considering the need for new legislation to amend the respective Combination Orders that established Combined Fire Authorities (such as Humberside Fire Authority) to clarify the legal position. The report did not therefore take this matter into account at this stage and a further report will be submitted to the Authority in due course.

Resolved – That Members approve the composition of the Fire Authority for 2018/19 in terms of appointments by the four constituent Unitary Authorities as set out in the report now submitted.

5812 SERVICE REDESIGN PROGRAMME (SRP) REVIEW OF CORPORATE PLANNING – The Deputy Chief Fire Officer/Executive Director Service Delivery submitted a report, further to Minute 5375, reminding Members that at the Authority meeting on 13 February 2017 Members had considered the consultation outcomes from the initial SRP Review of Corporate Planning and approved a number of interim changes to the structure of Corporate Planning and Corporate Communications and also agreed to revisit the structure for Corporate Planning once a better understanding of the likely additional workload arising from the HMICFRS Inspection Regime was available. More recently, discussions had taken place within the Corporate Management Team (CMT) regarding the future role of a Corporate Assurance function to support corporate governance and management effectively, particularly within the HMICFRS scrutiny environment. A proposal detailing the transition from the existing Corporate Planning function to a Corporate Assurance function is described within the report now submitted. The report indicated that demand within the Corporate Planning function is categorised under three broad areas:

- Corporate and Business Planning
- Corporate Communications
- HMICFRS

It was proposed that the Corporate Planning, Performance and Communication function will be re-named Corporate Assurance, to better reflect the broad corporate role in supporting CMT and providing assurance to CMT and Members. The proposed changes in structure, as detailed in the report, will provide stronger resilience within the team. The Corporate Assurance function will therefore support and deliver the following headline areas:

- a) Corporate Governance.
- b) Corporate Communication.
- c) HMICFRS Liaison and facilitation.

A Corporate Assurance structure had been developed that will support the delivery of the functions detailed in the report. All salary gradings had been independently established through the Job Sizing Panel. The proposed structure and costings were included at Appendix 1 to the report.

Resolved – (a) That Members note the content of the report and endorse the adoption of a Corporate Assurance structure as described within the body of the report and detailed at Appendix 1 to the report, and

(b) that a future Member Day should include a presentation by the Communications Officer.

5813 POLICE/FIRE COLLABORATION - JOINT ESTATES SERVICE – The Director of Service Support submitted a report, further to Minute 5265, reminding Members that at the meeting of the Authority on 21 October 2016 approval was given to progress the provision of a joint estates function in collaboration with Humberside Police (HP) as part of the Service Redesign Programme (SRP). The Joint Estates Service (JES) was formally established on 1 April 2018. Extensive work had been undertaken over the last year by a joint project team to facilitate the move to the JES which is delivered under a formal collaboration agreement with HP. Four staff members from HFRS were transferred to HP as part of the arrangements.

As Members were aware the Authority has a statutory duty to collaborate with other emergency services under Section 1 of the Policing and Crime Act 2017. Additionally there is a further duty to keep under constant review any further opportunities to collaborate where these can be seen to promote efficiency and/or effectiveness. In order to facilitate such collaborations the Act makes provision for collaboration agreements to be established. A key requirement of the collaboration agreement is that the JES, and indeed any similar collaborations, are managed jointly. To this end the JES is directed by a strategic board with senior representation from both HP and Humberside Fire Authority (HFA). The Authority is represented by the Director of Service Support. The JES Board reports directly to the

Police/Fire Transformation Board which is made up of the Corporate/Senior Management Teams from both organisations, the Police and Crime Commissioner (PCC) and the Chairperson of the Authority. This arrangement had been formalised under a Framework Agreement signed by all parties.

Over the last 18 months a joint project team has worked to facilitate the provision of a JES under the auspices of a collaboration agreement. In order to facilitate the JES the Service transferred, under the Transfer of Undertakings (Protection of Employment) Regulations (2006) (TUPE), four members of staff previously employed in the Estates Team. The funding for three additional (vacant) posts was also transferred and in addition the associated revenue and capital budgets for Estates Management. In terms of effectiveness and efficiency the JES will have a much greater capacity to deliver the estates functions and significantly improved access to property professionals. In addition there is scope for ongoing (revenue) savings across associated budget areas through joint procurement arrangements. The joint team will also be well placed to develop future arrangements linked to the strategic use of assets across both organisations' Estate including, but not limited to, options for co-location. The team will also continue to work closely with local authorities to progress the One Public Estate agenda.

A Member sought clarification with regard to collaboration with the Ambulance Services in the area in respect to the One Public Estate agenda. The Director of Service Support outlined the discussions that were on-going with the 2 Ambulance Services.

Resolved – (a) That Members note the change to current arrangements relating to Estates;

(b) that Members take assurance that the provision of Estates services will continue to be delivered to the high standard previously experienced, and

(c) that Members note the JES is an example of an initiative that fits with our statutory duty to collaborate as defined in Section 1 of the Policing and Crime Act 2017 (PCA).

5814 HER MAJESTY'S INSPECTORATE OF CONSTABULARY AND FIRE & RESCUE SERVICES (HMICFRS) - The Deputy Chief Fire Officer/Executive Director Service Delivery submitted a report providing an update for Members regarding the HMICFRS inspection regime in respect of which there had been two recent developments of note:

- (a) Home Secretary approval of the Fire and Rescue Services Inspection Programme and Framework 2018/19.
- (b) Receipt of the initial data collection request.

The Fire and Rescue Services Inspection Programme and Framework for 2018/19 (the Framework) gained Home Secretary approval on 29 March 2018, enabling the inspection powers of HMICFRS to come into force. The Framework was included at Appendix 1 to the report. The Framework takes account of responses to consultation conducted during the period December 2017 to February 2018 and acknowledges that further development of methodology might take place leading up to the first inspections. The Authority's response to the consultation was reported to Members on 12 February 2018.

The 2018/19 inspection for Humberside Fire and Rescue Service was scheduled for October 2018 and will include assessments of:

- The operational service provided to the public (including prevention, protection, resilience and response).
- The efficiency of the service (how well it provides value for money, allocates resources to match risk, and collaborates with the police and ambulance services).

- The organisational effectiveness of the service (how well it promotes its values and culture, trains its staff and ensures they have the necessary skills, ensures fairness and diversity for the workforce and develops leadership and service capability).

The resulting assessments will include graded judgements of performance intended to enable the public to see how each fire and rescue service's performance changes over time and compares with the performance of other services. Following the first round of full inspections it is intended to move to a risk-based inspection programme, which will be developed and consulted upon separately. Inspections will not include an assessment of corporate governance or the accountability structures provided by the Fire Authority.

The initial data collection questionnaires from HMICFRS were received on 3 April 2018. A copy is available electronically alongside the Agenda papers for this meeting on the Fire Authority's website at www.humbersidefire.gov.uk. A four-week deadline had been applied and an internal team, representative of the areas being scrutinised, had been formed to gather the data in a timely manner.

A HMICFRS review of available data highlighted several areas where additional data is needed, a data collection template to request data from services was developed in consultation with the FRS Technical Advisory Group (including a HFRS representative), the FRS External Reference Group and with all services at data collection workshops. Approaches had also been tested with the three pilot services: Suffolk, Staffordshire and West Yorkshire. The data collected only forms part of the inspection methodology. Data will always be considered alongside other evidence collected before and during the inspection process (e.g. from document reviews, interviews, reality testing or staff surveys). HMICFRS will be asking for data more frequently to begin with to build up the data to support the inspections, a second data collection request will be made in June/July. The plan from 2019 is to move to twice yearly data collections with one taking place in April/May and a second in September/October.

Resolved – That Members note the report detail and take assurance from the proactive approach being taken.

(Meeting closed at 11.45am)