



HUMBERSIDE FIRE AND RESCUE SERVICE

HEALTH, SAFETY & ENVIRONMENT

HEALTH, SAFETY AND ENVIRONMENTAL PLANS

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1. INTRODUCTION

Humberside Fire and Rescue Service (HFRS) is proactive in its management of risk, and promotes the health, safety and welfare of personnel by identifying and reducing the risks that they face on HFRS premises. The use and maintenance of Health, Safety and Environmental Plans (HSEPs) and their associated scheduled safety inspections help achieve this by encouraging ownership and local management of risk.

2. EQUALITY AND INCLUSION STATEMENT

HFRS has a legal responsibility under the Equality Act 2010, and a commitment, to ensure it does not discriminate either directly or indirectly in any of its functions and services nor in its treatment of staff, in relation to race, sex, disability, sexual orientation, age, pregnancy and maternity, religion and belief, gender reassignment or marriage and civil partnership. It also has a duty to make reasonable adjustments for disabled applicants, employees and service users.

3. APPLICATION AND RESPONSIBILITIES

Responsible persons for the maintenance of HSEP's and associated safety inspections will be as follows:

Fire stations:	Plan Supervisor – Nominated Watch Manager (Changed Yearly)
	Plan Manager – Station Manager (Changed Yearly)
Administration/Training Centres:	Plan Supervisor – Watch Manager / Supervisor
	Plan Manager – Station Manager / Line Manager
SHQ Main Building:	Plan Supervisor – Building Custodian
	Plan Manager – Facilities Management
SHQ Control:	Plan Supervisor – Watch Manager
	Plan Manager – Station Manger

Although duties may be delegated, the responsibility lies with the nominated Plan Supervisor and Plan Manager.

Note: The Representative Body (RB) has the option to conduct quarterly workplace health, safety and welfare assessments at all locations where their members are employed. Their comments should be directed to the HSEP Plan Supervisor or Manager.

4. MONITORING AND REVIEW

HSEP's and their associated safety inspections will be monitored and updated by Plan Supervisors, supported as necessary by the Plan Manager. Participation of the RB's

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should be accommodated for inspections where requested. The Health & Safety Section shall also periodically conduct an independent audit of the Plans.

The Health, Safety and Environment Section will issue replacement pages of the guidance upon request or when there has been a change in guidance. HSEP forms are available in the library section of the electronic health and safety reporting system.

**If you require further guidance on this document, please contact the
Health, Safety & Environment Section**