

HEALTH AND SAFETY QUARTERLY REPORT 2ND QUARTER 2013/14

SUMMARY

1. During 2013 a project was delivered to replace the Service's IT based Health and Safety Management System, in order to improve the way that information was recorded and reports could be generated.
2. That project has delivered a better system for users and managers, and now quarterly reports are submitted to the Corporate Management Team (CMT) in an improved format.
3. The intention is to provide the same report to the Fire Authority on a quarterly basis. The report for the 2nd Quarter 2013/14 is included at Appendix 1

RECOMMENDATIONS

4. (a) That Members consider this report and receive subsequent quarterly reports;
(b) That Members take assurance from the Service's proactive management of Health and Safety.

BACKGROUND

5. The previous Health and Safety Management System was suitable for gathering the data needed to meet the Service's statutory requirements. However it was deemed to be not user friendly, and automatic generation of the reports required by managers was not available.
6. The system was replaced by the Rivo Safeguard system during 2013. That system has been subsequently used to generate reports for CMT. The report included at Appendix 1 is the second of these reports.
7. The report has been submitted to the Authority to provide Members with up to date information regarding Health and Safety in the Service.

STRATEGIC PLAN COMPATIBILITY

8. The monitoring of Health and Safety information is a key part of the management of Strategic Objective 5 – "continuing to develop a committed, skilled and safe workforce."

FINANCIAL/RESOURCES/VALUE FOR MONEY IMPLICATIONS

9. None

LEGAL IMPLICATIONS

10. None.

EQUALITY IMPACT ASSESSMENT/HR IMPLICATIONS

11. None.

CORPORATE RISK MANAGEMENT IMPLICATIONS

12. None.

HEALTH AND SAFETY IMPLICATIONS

13. This report provides Health and Safety information for Elected Members.

COMMUNICATION ACTIONS ARISING

14. None.

DETAILS OF CONSULTATION

15. Staff were consulted when the specification for the new system was being developed.

BACKGROUND PAPERS AVAILABLE FOR ACCESS

16. Project Management Documents – Health and Safety Management System.

RECOMMENDATIONS RESTATED

17. (a) That Members consider this report and receive subsequent quarterly reports;
(b) That Members take assurance from the Service's proactive management of Health and Safety.

C BLACKSELL

Officer Contact: Chris Blacksell ☎ 01482 567413
Assistant Chief Fire Officer
Director of Safety

Humberside Fire & Rescue Service
Summergroves Way
Kingston upon Hull

CB/KLD
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