

## CALENDAR OF MEETINGS 2017/18

### SUMMARY

1. The Annual General Meeting of the Authority sets the calendar of its meetings, and those of its committees, for the forthcoming year.
2. A copy of the proposed calendar of meetings for 2017/18 is attached at Appendix 1. It is proposed to hold at least 5 Member Days during 2017/18, in addition to the Induction following the AGM for new Members. The proposed calendar includes the dates of meetings approved by the Government, Audit and Scrutiny Committee at its meeting in April 2017 and also the Pensions Board.
3. In terms of meetings of the Fire Authority, the proposed calendar of meetings largely reflects last year's arrangements. Members will appreciate it is impossible to avoid clashes in the proposed diary of meetings with all four Constituent Unitary Authorities. Equally, it is impossible to accommodate the varying commitments of Members with different roles at their home authorities which can change during a year.

### RECOMMENDATIONS

4. Members are asked to approve the calendar of meetings for 2017/18 set out in Appendix 1.

### STRATEGIC PLAN COMPATIBILITY

5. The schedule of meetings shall indirectly set a framework which will ensure that the strategic outcomes are monitored and reviewed.

### FINANCIAL/RESOURCES/VALUE FOR MONEY IMPLICATIONS

6. None arising directly.

### LEGAL IMPLICATIONS

7. None arising directly.

### EQUALITY IMPACT ASSESSMENT/HR IMPLICATIONS

8. No direct actions required.

### CORPORATE RISK MANAGEMENT IMPLICATIONS

9. No direct actions required.

### HEALTH AND SAFETY IMPLICATIONS

10. None arising directly.

### COMMUNICATION ACTIONS ARISING

11. The calendar of meetings will be published.

DETAILS OF CONSULTATION

12. Corporate Management Team.

BACKGROUND PAPERS AVAILABLE FOR ACCESS

13. None.

RECOMMENDATIONS RESTATED

14. Members are asked to approve the calendar of meetings for 2017/18 set out in Appendix 1.

**M BUCKLEY**

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25 May 2017

**HUMBERSIDE FIRE AUTHORITY**  
**PROPOSED DRAFT SCHEDULE OF MEETINGS 2017/18**

| <b>Date</b>                           | <b>Time</b> | <b>Meeting</b>  |
|---------------------------------------|-------------|---|
| Monday, 5 June 2017                   | 10:30 am    | <b>HUMBERSIDE FIRE AUTHORITY AGM</b><br>Followed by NEW MEMBERS INDUCTION EVENT |
| Friday, 16 June 2017                  | 10:00 am    | <b>Governance, Audit and Scrutiny Committee AGM*</b>                            |
| Monday, 26 June 2017                  | 10:30 am    | <b>HUMBERSIDE FIRE AUTHORITY</b>  |
| Friday, 7 July 2017                   |             | <i>Member Day 1</i>   |
| Monday, 10 July 2017<br>(provisional) | 2:00pm      | <b>Pension Board AGM</b>  |
| Monday, 17 July 2017                  | 10:00 am    | <b>Governance, Audit and Scrutiny Committee*</b>                                |
| Friday, 28 July 2017                  | 10:30 am    | <b>HUMBERSIDE FIRE AUTHORITY</b>  |
| <b>AUGUST</b>                         |             | <b>RECESS</b>   |
| Monday, 18 September 2017             | 10:00 am    | <b>Governance, Audit and Scrutiny Committee*</b>                                |
| Friday, 22 September 2017             | 10:30 am    | <b>HUMBERSIDE FIRE AUTHORITY</b>  |
| Friday, 6 October 2017                |             | <i>Member Day 2</i>   |
| Friday, 20 October 2017               | 10.30 am    | <b>HUMBERSIDE FIRE AUTHORITY</b>  |
| Friday, 24 November 2017              |             | <i>Member Day 3</i>   |
| Friday, 27 November 2017              | 10:00 am    | <b>Governance, Audit and Scrutiny Committee*</b>                                |
| Friday, 8 December 2017               | 10:30 am    | <b>HUMBERSIDE FIRE AUTHORITY</b>  |
| Monday, 15 January 2018               |             | <i>Member Day 4</i>   |
| Friday, 26 January 2018               | 10.30 am    | <b>Pension Board</b>  |
| Monday, 29 January 2018               | 10:00 am    | <b>Governance, Audit and Scrutiny Committee*</b>                                |
| Monday, 12 February 2018              | 10:30 am    | <b>HUMBERSIDE FIRE AUTHORITY</b>  |
| Friday, 23 February 2018              |             | <i>Member Day 5</i>   |
| Monday, 5 March 2018                  | 10:00 am    | <b>Governance, Audit and Scrutiny Committee*</b>                                |
| Friday, 16 March 2018                 | 10:30 am    | <b>HUMBERSIDE FIRE AUTHORITY</b>  |
| Monday, 9 April 2018                  | 10:00 am    | <b>Governance, Audit and Scrutiny Committee*</b>                                |
| Monday, 23 April 2018                 | 10:30 am    | <b>HUMBERSIDE FIRE AUTHORITY</b>  |
| <b>Date</b>                           | <b>Time</b> | <b>Meeting</b>  |
| Monday, 4 June 2018                   | 10:30 am    | <b>HUMBERSIDE FIRE AUTHORITY AGM</b><br>Followed by MEMBER INDUCTION            |

\* Governance, Audit and Scrutiny Committee – Independent Co-opted Members of the Committee will meet in private at 9.00 a.m., main meeting at 10.00 a.m.

