

Operational Efficiency Programme (OEP)

Outline consultation plan

Aim of the consultation:

The consultation will identify which options stakeholders would prefer to see implemented. This information will be gathered by holding consultation sessions in the areas affected by the options Members decide to consult upon.

The consultation aims to provide Members with assurance, when considering the final outcome of the consultation, that stakeholders have had an opportunity to give their views on their preferred options.

Time scales:

It is suggested to run a **six week** consultation period to begin on **Monday 11 January** and close on **Friday 19 February** 2016. Feedback from the consultation will then be reviewed and reported to Members at the March FA meeting.

Stakeholders:

Local Authorities (ideally including presentations to full Council), Representative Bodies, members of the public/ external stakeholders and HFRS staff will invited to take part in the consultation. The focus will be on the areas that are affected by the options.

Methods of consultation:

The consultation will include an online survey which will be hosted on the Service's website where Stakeholders will be able to select their preferred options.

Local Authorities – Senior Managers will meet directly with Local Authorities to discuss the proposed options, including at full Council if possible.

Representative Bodies – Representative Bodies will be informed of the consultation through the JCC

Members of the public / external stakeholders - A session will be held in each of the areas that are affected by the options. Those who attend will have the opportunity to speak directly to an HFRS representative and give their view on their preferred options

Staff sessions – A session will be held in each of the areas that are affected by the options. Those who attend will have the opportunity to speak directly to an HFRS representative and give their view on their preferred options.

Next steps:

Once Members have decided which options will be consulted upon, a more detailed consultation plan will be developed and circulated to Members.

