

CALENDAR OF MEETINGS 2013/14 AND 2014/15

SUMMARY

1. The Annual General Meeting (AGM) of the Authority sets the calendar of its meetings, and those of its committees, for the forthcoming year.
2. At its AGM on 24 May 2013 the Authority approved a calendar of meetings for 2013/14 which indicated that the AGM of the Authority in 2014 would be held on 23 May 2014.
3. During 2014 the Government announced that local elections in 2014 would now be held on same day as date of European Parliament Elections (Thursday, 22 May 2014). As a consequence those unitary authorities which have annual elections (Hull and North East Lincolnshire (NEL) have changed the dates of their AGM when appointments are made to outside bodies (including the HFA) as follows:

NEL from 22 May to 12 June 2014
Hull from 15 May to 19 June 2014
4. Appointments to the HFA are made by the constituent unitary authorities for such period as they determine (normally AGM to AGM). Therefore the Members from Hull and NEL would normally continue until their respective AGM's on 19 and 12 June (unless they cease to be Members of their home authorities following the elections on 22nd May 2014). Clearly any election can result in a change in the proportion of Members to be nominated by the respective Groups at their home authorities.
5. In these circumstances it is suggested that the HFA should change its Annual Meeting from 23 May to a date after 19 June, 2014. The simplest solution would be to combine the AGM with the Ordinary meeting of the Authority proposed for Monday 23 June to be followed by Member Induction.
6. There would normally be a meeting of the Governance, Audit and Scrutiny (GAS) Committee in June 2014 (the proposed date is 9 June 2014). It is suggested that this date should be agreed as part of the calendar of meetings for the current year. The suggested date has been reported to the GAS Committee on 14 April 2014.
7. Attached at Appendix 1 for Members' information only at this stage is a proposed calendar of meetings for 2014/15 which will be submitted to the next AGM for approval. It is proposed to hold at least 5 Member Days during 2014/15, in addition to the Induction following the AGM for new Members. The proposed calendar of meetings largely reflects last year's arrangements. Members will appreciate it is impossible to avoid clashes in the proposed diary of meetings with all four Unitary Authorities. Equally, it is impossible to accommodate the varying commitments of Members with different roles at their home authorities which can change during a year.
8. With regard to the Governance, Audit and Scrutiny Committee, the schedule will be finalised following the Authority deciding on its calendar.

RECOMMENDATIONS

9. Members are asked
- (a) to approve the proposed change of date of the Annual General Meeting from 23 May to 23 June 2014 and to that meeting conducting the formal business of the AGM as well as any ordinary business;
 - (b) to note the proposed dated of the Gas Committee on 9 June 2014, and also
 - (c) to note the proposed calendar of meetings for 2014/15 set out in Appendix 1 which will be submitted to the next Annual General Meeting of the Authority for approval.

STRATEGIC PLAN COMPATIBILITY

10. The schedule of meetings shall indirectly set a framework which will ensure that the strategic outcomes are monitored and reviewed.

FINANCIAL/RESOURCES/VALUE FOR MONEY IMPLICATIONS

11. None arising directly.

LEGAL IMPLICATIONS

12. None arising directly.

EQUALITY IMPACT ASSESSMENT/HR IMPLICATIONS

13. No direct actions required.

CORPORATE RISK MANAGEMENT IMPLICATIONS

14. No direct actions required.

HEALTH AND SAFETY IMPLICATIONS

15. None arising directly.

COMMUNICATION ACTIONS ARISING

16. The calendar of meetings will be published.

DETAILS OF CONSULTATION

17. Corporate Management Team.

BACKGROUND PAPERS AVAILABLE FOR ACCESS

18. None.

RECOMMENDATIONS RESTATED

19. Members are asked
- (a) to approve the proposed change of date of the Annual General Meeting from 23 May to 23 June 2014 and to that meeting conducting the formal business of the AGM as well as any ordinary business;

- (b) to note the proposed dated of the Gas Committee on 9 June 2014, and also
- (c) to note the proposed calendar of meetings for 2014/15 set out in Appendix 1 which will be submitted to the next Annual General Meeting of the Authority for approval.

M BUCKLEY

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MB/JS
7 April 2014

HUMBERSIDE FIRE AUTHORITY

DRAFT SCHEDULE OF MEETINGS 2014/15(all Authority meetings commence formally at 10.30am)

2013/14	Meeting
Mon 9 June 2014	Governance, Audit, and Scrutiny Committee*
2014/15	Meeting
Mon 23 June 2014 (10:30am)	AGM & HUMBERSIDE FIRE AUTHORITY MEETING Followed by NEW MEMBERS INDUCTION EVENT
Fri 4 July 2014	Member Day 1
Fri 11 July 2014	Governance, Audit, and Scrutiny Committee AGM*
Tue 22 July 2014 (10:30 am)	HUMBERSIDE FIRE AUTHORITY
AUGUST	RECESS
Mon 15 September 2014	Governance, Audit, and Scrutiny Committee*
Fri 26 September 2014 (10:30am)	HUMBERSIDE FIRE AUTHORITY (Approval Accounts)
Fri 3 October 2014	Member Day 2
Mon 13 October 2014	Governance, Audit, and Scrutiny Committee*
Fri 24 October 2014 (10:30am)	HUMBERSIDE FIRE AUTHORITY
Fri 28 November 2014	Member Day 3
Mon 1 December 2014	Governance, Audit, and Scrutiny Committee*
Fri 12 December 2014 (10:30am)	HUMBERSIDE FIRE AUTHORITY
Mon 19 January 2015	Member Day 4

Mon 2 February 2015	Governance, Audit, and Scrutiny Committee*
Mon 16 February 2015 (10:30am)	HUMBERSIDE FIRE AUTHORITY (Budget and Precept setting)
Fri 27 February 2015	Member Day 5
Mon 2 March 2015	Governance, Audit, and Scrutiny Committee*
Mon 16 March 2015 (10:30am)	HUMBERSIDE FIRE AUTHORITY
Mon 13 April 2015	Governance, Audit, and Scrutiny Committee*
Mon 27 April 2015 (10:30am)	HUMBERSIDE FIRE AUTHORITY plus annual reports to Authority
2015/16	Meeting
Fri 22 May 2015 (10:30am)	HUMBERSIDE FIRE AUTHORITY AGM Followed by MEMBER INDUCTION

* Governance, Audit and Scrutiny Committee – Independent Members of the Committee will meet in private at 9.00, main meeting at 10.00 am