

Governance, Audit and Scrutiny Committee  
11 June 2013

Report by the  
Secretary/Director of People

**APPOINTMENT OF CHAIRPERSON OF THE COMMITTEE  
2013/14**

REPORT EXECUTIVE SUMMARY

The Authority's Constitution provides that the Chairperson of this Committee will be appointed annually at the first meeting of the Governance, Audit and Scrutiny Committee. This report outlines the process to appoint a Chairperson. The Secretary will take the Chair to enable the appointment of the Chairperson.

## RECOMMENDATIONS

1. Members are asked to appoint a Chairperson in accordance with this report.

## APPOINTMENT OF CHAIRPERSON

2. The Chairperson is an annual appointment to be made at the AGM of the Fire Authority or at the first meeting of this Committee following the AGM.
3. The Secretary will call for nominations (and seconders) for the position as Chairperson of the Committee. Voting shall be by show of hands or may be by secret ballot. All Members present are entitled to vote. No proxies or substitutes are permitted. Members are reminded that the election is on the 'first past the post' basis.
4. The Secretary shall not exercise any vote or casting vote when acting in the capacity of Chairperson for the purposes of the election.

## STRATEGIC PLAN COMPATIBILITY

5. The Chairperson plays a key role in the leadership as laid down by the Constitution. Governance and leadership is a key enabler of the refreshed Strategic Plan.

## FINANCIAL/RESOURCES/VALUE FOR MONEY IMPLICATIONS

6. None arising directly.

## LEGAL IMPLICATIONS

7. The appointment of a Chairperson shall be in accordance with the Constitution.

## EQUALITY IMPACT ASSESSMENT/HR IMPLICATIONS

8. No direct actions required.

## CORPORATE RISK MANAGEMENT IMPLICATIONS

9. No direct actions required.

## HEALTH AND SAFETY IMPLICATIONS

10. None arising directly.

## COMMUNICATION ACTIONS ARISING

11. The appointment of the Chairperson will be published.

## DETAILS OF CONSULTATION

12. None.

## BACKGROUND PAPERS AVAILABLE FOR ACCESS

13. None.

RECOMMENDATIONS RESTATED

14. Members are asked to appoint a Chairperson in accordance with this report.

**R GRAHAM**

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