

**Governance, Audit and Scrutiny Committee
16 June 2017**

**Report by Chairperson and
Monitoring Officer/Secretary**

**UPDATE: MATTERS ARISING/
FEEDBACK FROM FIRE AUTHORITY**

REPORT EXECUTIVE SUMMARY

The Governance, Audit and Scrutiny Committee has previously agreed that it would be desirable to receive feedback from meetings of the Authority, particularly where the Committee had made recommendations to the Authority. The report also draws attention to matters considered by the Authority at its meeting on 24 April 2017 which may be of interest to this Committee.

RECOMMENDATIONS

1. The Committee is asked to consider this report.

FEEDBACK FROM THE FIRE AUTHORITY

2. The following summarises the consideration given by the HFA at its meeting on 24 April 2017 to the draft minutes of the meeting of the GAS Committee held on 10 April 2017. The Authority received the minutes of the Committee. The Authority approved the following recommendations of the Committee and passed the following resolutions regarding reports that had been considered by the Committee.

Minute	Feedback/Update
<p><u>Service Performance and Risk Report – 2nd Quarter Period July-September 2016</u> (Minute 5421 refers) – The Committee agreed - (a) That the report be noted, and (b) that a report on Peer Group Review by Staffordshire Fire and Rescue Service be submitted to the next meeting of this Committee.</p>	<p>The HFA received the minute. See separate item 16 on the Agenda for this meeting.</p>
<p><u>Committee Workstreams/Scrutiny Programme 2017/18</u> (Minute 5424 refers) – The Committee agreed - (a) That the dates and times for meetings of this Committee for 2017/18, be approved as submitted; (b) that the Workstreams/Scrutiny Programme 2017/18 for this Committee as now discussed and set out in Appendix 1 to these minutes be approved, and (c) that the scrutiny of absence management be held in abeyance for the time being.</p>	<p>The HFA (Minute 5446 refers) agreed - That the Authority receives the dates and times agreed by the Governance, Audit and Scrutiny Committee for its meetings during 2017/18 and also the Committee's workstreams/scrutiny programme for 2017/18.</p>
<p><u>Update: Matters Arising/Feedback From Fire Authority</u> (Minute 5425 refers) The Committee agreed - (a) That the report be noted, and (b) that a Public Safety Update report be submitted to the next meeting.</p>	<p>The HFA received the minute. See separate item 16 on the Agenda for this meeting.</p>
<p><u>Use of Delegated Powers Under Fire Authority Constitution By Chief Fire Officer & Chief Executive</u> (Minute 5427 refers) – The Committee agreed - That the report be noted and that the Committee takes assurance that the Scheme of Delegation has been properly exercised.</p>	<p>The HFA (Minute 5453 refers) agreed - That the report be noted and that Members take assurance that the Scheme of Delegation has been properly exercised.</p>
<p><u>Annual Review of Constitution</u> (Minute 5428 refers) - The Committee agreed - That this Committee has no recommendations to make to the full Authority following the annual review of the Constitution.</p>	<p>The HFA (Minute 5452 refers) agreed - That the report be received.</p>
<p><u>Management Accounts To 28 February 2017</u> (Minute 5429 refers) – The Committee agreed - That Members take assurance from the report and the Authority's financial position for the period ending 28 February 2017.</p>	<p>The HFA (Minute 5448 refers) agreed - That Members take assurance from the report and the Authority's financial position for the period ending 28 February 2017.</p>

Minute	Feedback/Update
<u>Internal Audit Update Including Director of Audit Opinion And Annual Report 2016/17</u> (Minute 5430 refers) – The Committee agreed - (a) That the Committee notes the progress against the 2016/17 Internal Audit Plan and issues arising; (b) that the Committee notes the Director of Audit Opinion and Annual Report 2016/17 prior to its submission to the Authority in April 2017 for approval, and (c) that it be a recommendation to the Fire Authority that Mrs P Jackson and Mr C Vertigans be nominated as non-executive leads on fraud, bribery and corruption matters.	The HFA (Minute 5447 refers) agreed - That Members note the Director of Audit Opinion and Annual Report for 2016/17. In respect to part (c) the HFA (Minute 5445 refers) agreed - That the minutes of the Governance, Audit and Scrutiny Committee held on 10 April 2017 be received and the recommendation in Minute 5430 be approved.
<u>Draft Annual Governance Statement 2016/17</u> (Minute 5431 refers) – The Committee agreed - That the draft Annual Governance Statement for 2016/17 be noted and Members confirm that they have sufficient assurance on the Authority's governance arrangements.	The HFA (Minute 5449 refers) agreed - That the Annual Governance Statement for 2016/17 be approved.
<u>Customer Service Excellence Award 2017</u> (Minute 5432 refers) – The Committee agreed - (a) That Members acknowledge the retention of the Award and take assurance from the on-going commitment to Customer Service Excellence, and (b) that Members' congratulations be conveyed to those Officers involved in achieving the retention of the Award.	The HFA (Minute 5450 refers) agreed - That Members acknowledge the retention of the Award and take assurance from the on-going commitment to Customer Service Excellence, and the Fire Authority congratulates all staff on their ongoing commitment to Customer Service Excellence.
<u>Performance Reporting And Service Performance Indicators 2017-18</u> (Minute 5433 refers) - The Committee agreed - That Members' welcome the approach for reporting performance and take assurance from the Service Performance Indicator targets for 2017/18 as set out in Appendix 1 of the report.	The HFA (Minute 5451 refers) agreed - (a) That Members endorse the approach for reporting performance and approve the Service Performance Indicators and Targets for 2017/18, and (b) that Members consider the fire statistics at a future Member Day

3. The Committee's attention is also drawn to other matters considered by the HFA at its meeting on 24 April 2017 which may be of interest to this Committee, as set out below:

Item	Feedback/Update
<u>The Composition of the Fire Authority 2017/18</u> (HFA Minute 5454 refers)	The HFA agreed - That Members approve the composition of the Fire Authority for 2017/18 in terms of appointments by the four constituent Unitary Authorities as set out in the report now submitted.
<u>Exempt Item - Appointment of Chief Fire Officer and Chief Executive</u> (HFA Minute 5456 refers).	The HFA agreed - That Members note the content of the report and approve the process for the appointment of a Chief Fire Officer and Chief Executive.

STRATEGIC PLAN COMPATIBILITY

4. None arising directly.

FINANCIAL/RESOURCES/VALUE FOR MONEY IMPLICATIONS

5. As outlined above.

LEGAL IMPLICATIONS

6. As outlined above.

EQUALITY IMPACT ASSESSMENT/HR IMPLICATIONS

7. None arising.

CORPORATE RISK MANAGEMENT IMPLICATIONS

8. None arising.

HEALTH AND SAFETY IMPLICATIONS

9. None arising.

COMMUNICATION ACTIONS ARISING

10. None.

DETAILS OF CONSULTATION AND/OR COLLABORATION

11. None.

BACKGROUND PAPERS AVAILABLE FOR ACCESS

12. None.

RECOMMENDATIONS RESTATED

13. The Committee is asked to consider this report.

**M BUCKLEY
D CHAPMAN
(Chairperson, Governance, Audit
and Scrutiny Committee)**

Officer Contact: Mathew Buckley ☎ 01482 567174
Monitoring Officer/Secretary

Humberside Fire & Rescue Service
Summergroves Way
Kingston upon Hull
JS
6 June 2017