

**Governance, Audit and Scrutiny Committee**  
**13 July 2015**

**Report by**  
**Monitoring Officer/Secretary**

## **CALENDAR OF MEETINGS 2015/16**

### **REPORT EXECUTIVE SUMMARY**

The Annual General Meeting of the Authority sets the calendar of its meetings for the forthcoming year.

With regard to the Governance, Audit and Scrutiny Committee, its calendar of meetings is a matter for the Committee.

The following meeting dates are proposed:

Monday 14 September 2015

Monday 2 November 2015

Monday 1 February 2016

Monday 7 March 2016

Monday 11 April 2016

The above dates were presented at the previous meeting of the Committee to assist it in preparing its Scrutiny Programme for 2015/16. Also the Committee has previously agreed to meet in private with the Internal/External Auditors at 9.00 a.m. with the Committee commencing formally at 10.00 a.m.

Members of the Committee should also consider the timing of meetings.

Attached at Appendix 1 is a schedule showing the calendar of meetings approved by the Fire Authority with the above dates incorporated.

## RECOMMENDATIONS

1. Members are asked to consider and approve dates and times for meetings of this Committee for 2015/16.

## STRATEGIC PLAN COMPATIBILITY

2. The schedule of meetings shall indirectly set a framework which will ensure that the strategic outcomes are monitored and reviewed.

## FINANCIAL/RESOURCES/VALUE FOR MONEY IMPLICATIONS

3. None arising directly.

## LEGAL IMPLICATIONS

4. None arising directly.

## EQUALITY IMPACT ASSESSMENT/HR IMPLICATIONS

5. No direct actions required.

## CORPORATE RISK MANAGEMENT IMPLICATIONS

6. No direct actions required.

## HEALTH AND SAFETY IMPLICATIONS

7. None arising directly.

## COMMUNICATION ACTIONS ARISING

8. The calendar of meetings will be published.

## DETAILS OF CONSULTATION

9. Corporate Management Team.

## BACKGROUND PAPERS AVAILABLE FOR ACCESS

10. None.

## RECOMMENDATIONS RESTATED

11. Members are asked to consider and approve dates and times for meetings of this Committee for 2015/16.

**M BUCKLEY**

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Monitoring Officer/Secretary

Humberside Fire & Rescue Service  
Summergroves Way  
Kingston upon Hull

KW/SJ  
23 June 2015

**HUMBERSIDE FIRE AUTHORITY**  
**SCHEDULE OF MEETINGS 2015/16**

<b>Date</b>	<b>Time</b>	<b>Meeting</b>
Friday, 26 June 2015	10:30 am	AGM & HUMBERSIDE FIRE AUTHORITY MEETING Followed by NEW MEMBERS INDUCTION EVENT
Monday, 13 July 2015	10:00 am	<b>Governance, Audit and Scrutiny Committee AGM*</b>
Friday, 17 July 2015	10.30 am	<b>Pension Board</b>
Tuesday, 21 July 2015		<i>Member Day 1</i>
Friday, 24 July 2015	10:30 am	<b>HUMBERSIDE FIRE AUTHORITY (VENUE: CLOUGH ROAD FIRE STATION)</b>
<b>AUGUST</b>		<b>RECESS</b>
Monday, 14 September 2015	10:00 am	<b>Governance, Audit and Scrutiny Committee*</b>
Friday, 25 September 2015	10:30 am	<b>HUMBERSIDE FIRE AUTHORITY</b>
Friday, 2 October 2015		<i>Member Day 2</i>
Friday, 23 October 2015	10.30 am	<b>HUMBERSIDE FIRE AUTHORITY</b>
Monday, 2 November 2015	10:00 am	<b>Governance, Audit and Scrutiny Committee*</b>
Friday, 27 November 2015		<i>Member Day 3</i>
Friday, 11 December 2015	10:30 am	<b>HUMBERSIDE FIRE AUTHORITY</b>
Monday, 18 January 2016		<i>Member Day 4</i>
Friday, 29 January 2016	10.30 am	<b>Pension Board</b>
Monday, 1 February 2016	10:00 am	<b>Governance, Audit and Scrutiny Committee*</b>
Monday, 15 February 2016	10:30 am	<b>HUMBERSIDE FIRE AUTHORITY</b>
Friday, 26 February 2016		<i>Member Day 5</i>
Monday, 7 March 2016	10:00 am	<b>Governance, Audit and Scrutiny Committee*</b>
Monday, 18 March 2016	10:30 am	<b>HUMBERSIDE FIRE AUTHORITY</b>
Monday, 11 April 2016	10:00 am	<b>Governance, Audit and Scrutiny Committee*</b>
Monday, 25 April 2016	10:30 am	<b>HUMBERSIDE FIRE AUTHORITY</b>
<b>Date</b>	<b>Time</b>	<b>Meeting</b>
Monday, 6 June 2016	10:30 am	<b>HUMBERSIDE FIRE AUTHORITY AGM</b> Followed by MEMBER INDUCTION

\* Governance, Audit and Scrutiny Committee – Independent Co-opted Members of the Committee will meet in private at 9.00 a.m., main meeting at 10.00 a.m.

