

**Governance, Audit and Scrutiny Committee  
9 April 2018**

**Report by Chairperson and  
Monitoring Officer/Secretary**

**UPDATE: MATTERS ARISING/  
FEEDBACK FROM FIRE AUTHORITY**

**REPORT EXECUTIVE SUMMARY**

The Governance, Audit and Scrutiny Committee has previously agreed that it would be desirable to receive feedback from meetings of the Authority, particularly where the Committee had made recommendations to the Authority. The report also draws attention to matters considered by the Authority at its meeting on 16 March 2018 which may be of interest to this Committee.

## RECOMMENDATIONS

1. The Committee is asked to consider this report.

## FEEDBACK FROM THE FIRE AUTHORITY

2. The following summarises the consideration given by the HFA at its meeting on 16 March 2018 to the draft minutes of the meeting of the GAS Committee held on 5 March 2018.

Minute	Feedback/Update
<u>Pay Policy Statement 2018-19</u> (Minute 5746 refers) - The Committee agreed - That, subject to possible clarification of the wording of paragraph 26 of Appendix 1 to the report as now suggested, it be a recommendation to the Fire Authority that the Pay Policy Statement for 2018/19 attached at Appendix 1 to the report now submitted be approved.	The HFA (Minute 5773 refers) agreed - That Members approve the Pay Policy Statement for 2018/19 as set out in Appendix 1 to the report and its publication on the Authority's website.
<u>Gender Pay Gap Report</u> (Minute 5747 refers) - The Committee agreed - That Members note the content of the Gender Pay Gap information and narrative at Appendix 1 to the report.	The HFA in receiving the minutes noted the decision.
<u>Treasury Management and Capital Expenditure Prudential Indicators, Treasury Management Policy Statement 2017/18 and Minimum Revenue Provision (MRP) For 2018/19</u> (Minute 5749 refers) - The Committee agreed - That Members note the proposed Treasury Management Strategy Statement for 2018/19 onwards attached to the report now submitted.	The HFA (Minute 5768 refers) agreed - (a) That Members approve the 2018/19 Treasury Management and Capital Prudential Indicators, the 2018/19 Annual Investment Strategy and the 2018/19 MRP Statement, and (b) that the requirement for the Authority to produce a Capital Strategy by 2019/20 and be included as a topic for a future Member Day.
<u>Internal Audit Update</u> (Minute 5750 refers) - The Committee agreed - That the Committee notes the progress against the 2017/18 Internal Audit Plan set out in Appendix 1 to the report.	The HFA (Minute 5766 refers) agreed - That Members note the progress and outcomes against the 2017/18 Internal Audit Plan and issues arising and take assurance from the report.
<u>Draft Internal Audit Plan 2018/19</u> (Minute 5750 refers) - The Committee agreed - That, subject to consideration of the additional matters now suggested, the Committee supports the proposed Internal Audit coverage in 2018/19 set out in Appendix 5 to the report for submission to the Fire Authority for approval.	The HFA (Minute 5767 refers) agreed - That the Internal Audit Plan 2018/19 be approved as now submitted.
<u>Absence Management</u> (Minute 5751 refers) - The Committee agreed - That Members note the content of the report and the Action Plan and take assurance from the actions taken and planned in the HR Directorate to improve the management of absence and the support offered to staff who are unwell.	The HFA (Minute 5774 refers) agreed - That Members note the content of the report and the Action Plan and take assurance from the actions taken and planned in the HR Directorate to improve the management of absence and the support offered to staff who are unwell.
<u>Service Performance and Risk Report – 3rd Quarter Period 1 April–31 December 2017</u> - (Minute 5752 refers) - The Committee agreed - That Members note the content of the report and take assurance as to the Service's proactive approach to performance and risk management.	The HFA (Minute 5769 refers) agreed - That Members note the content of the report and take assurance as to the Service's proactive approach to performance and risk management.

Minute	Feedback/Update
<u>Health, Safety and Environmental Quarterly Report – 3rd Quarter 2017-18 – October-December 2017</u> - (Minute 5753 refers) - The Committee agreed - That the Committee notes the report and takes assurance as to the Service's proactive approach to Health, Safety and Environmental outcomes.	The HFA (Minute 5770 refers) agreed - (a) That Members note the report and take assurance as to the Service's proactive approach to Health, Safety and Environmental outcomes, and (b) that an update with regard to the implications of "sticky blood" be submitted to a future Member Day.
<u>Customer Service Excellence Award</u> - (Minute 5754 refers) - The Committee agreed - That Members acknowledge the retention of the Award and take assurance from the ongoing commitment to Customer Service Excellence.	The HFA (Minute 5771 refers) agreed - That Members acknowledge the retention of the Award and take assurance from the ongoing commitment to Customer Service Excellence and commend those involved

3. The Committee's attention is also drawn to other matters considered by the HFA at its meeting on 16 March 2018 which may be of interest to this Committee, as set out below:

Item	Feedback/Update
<u>General Data Protection Regulations (GDPR)</u> (HFA Minute 5772 refers)	The HFA agreed - That the Authority note the contents of the report and take assurance on the transitional arrangements for the GDPR.

#### STRATEGIC PLAN COMPATIBILITY

4. None arising directly.

#### FINANCIAL/RESOURCES/VALUE FOR MONEY IMPLICATIONS

5. As outlined above.

#### LEGAL IMPLICATIONS

6. As outlined above.

#### EQUALITY IMPACT ASSESSMENT/HR IMPLICATIONS

7. None arising.

#### CORPORATE RISK MANAGEMENT IMPLICATIONS

8. None arising.

#### HEALTH AND SAFETY IMPLICATIONS

9. None arising.

#### COMMUNICATION ACTIONS ARISING

10. None.

#### DETAILS OF CONSULTATION AND/OR COLLABORATION

11. None.

BACKGROUND PAPERS AVAILABLE FOR ACCESS

12. None.

RECOMMENDATIONS RESTATED

13. The Committee is asked to consider this report.

**M BUCKLEY  
D CHAPMAN  
(Chairperson, Governance, Audit  
and Scrutiny Committee)**

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JS  
19 March 2018