

GOVERNANCE, AUDIT AND SCRUTINY COMMITTEE WORKSTREAMS/SCRUTINY PROGRAMME 2016/17

SUMMARY

1. In line with the Constitution, the first meeting of each Committee in a new cycle should receive a report which outlines broadly the substantive reports that Members, as a minimum, can expect to receive during the year. This report sets out the workstreams and also the scrutiny programme for the Governance, Audit and Scrutiny Committee for 2016/17. To assist the Committee in programming its activities during 2016/17 the Committee considered a proposed Calendar of Meetings that will be incorporated into the Calendar of Meetings to be submitted to the AGM of the Authority on 6 June 2016.
2. Progress against the workstreams and scrutiny programme will be included in the annual report from the Committee to the Fire Authority.

RECOMMENDATIONS

3. That the Fire Authority -
 - (a) receives the dates and times agreed by the Governance, Audit and Scrutiny Committee for its meetings during 2016/17, and
 - (b) receives the Governance, Audit and Scrutiny Committee's workstreams/scrutiny programme for 2016/17.

BACKGROUND AND WORKSTREAMS/SCRUTINY PROGRAMME 2016/17

4. The intention behind the workstreams for 2016/17 is to provide Members with a broad indication of the reports that they can expect to receive during the year. This also will enable forward planning for the Corporate Management Team and will assist the Committee in programming its scrutiny work having regard to the workload at individual meetings during the year.
5. This report also sets out the scrutiny topics agreed for inclusion in the programme for 2016/17 and the timing in terms of when the topics will be initially scrutinised.
6. The workstreams and scrutiny programme attached to this report at Appendix 1 were considered and agreed by the Governance, Audit and Scrutiny Committee at their meeting on 11 April 2016.
7. The Committee on 11 April 2016 also considered and agreed its Calendar of Meetings for 2016/17 and the workstreams and scrutiny programme have been incorporated in the timetable of meetings of the Committee that will be considered as part of the Authority's Calendar of Meetings at the AGM of the Authority on 6 June 2016 (Appendix 1).

STRATEGIC PLAN COMPATIBILITY

8. None arising directly.

FINANCIAL/RESOURCES/VALUE FOR MONEY IMPLICATIONS

9. As outlined above.

LEGAL IMPLICATIONS

10. As outlined above.

EQUALITY IMPACT ASSESSMENT/HR IMPLICATIONS

11. None arising.

CORPORATE RISK MANAGEMENT IMPLICATIONS

12. None arising.

HEALTH AND SAFETY IMPLICATIONS

13. None arising.

COMMUNICATION ACTIONS ARISING

14. None.

DETAILS OF CONSULTATION

15. None.

BACKGROUND PAPERS AVAILABLE FOR ACCESS

16. None.

RECOMMENDATIONS RESTATED

17. That the Fire Authority -

- (a) receives the dates and times agreed by the Governance, Audit and Scrutiny Committee for its meetings during 2016/17, and
- (b) receives the Governance, Audit and Scrutiny Committee's workstreams/scrutiny programme for 2016/17.

M BUCKLEY

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12 April 2016

GOVERNANCE, AUDIT AND SCRUTINY COMMITTEE**PROPOSED SCHEDULE OF MEETINGS 2016/17****including Workstreams ('Audit' and 'Governance') and Scrutiny Programme**

2016/17		
Meeting	Workstreams ('Audit' and 'Governance')	Scrutiny Topics)
Fri 17 June 2016	<ul style="list-style-type: none"> External Audit report Internal Audit reports Annual Statement of Accounts (unaudited) Treasury Management Annual Report 2015/16 	
Mon 18 July 2016	<ul style="list-style-type: none"> External Audit report Internal Audit reports Annual Statement of Accounts (audited) Annual Statement of Assurance 2015/16 Draft Annual Performance Report 2015/16 	
Mon 12 September 2016	<ul style="list-style-type: none"> Management Accounts – Period ending 30 June 2016 External Audit report Internal Audit reports 1st Quarter Performance and Risk Report. 1st Quarter H&S and Environment Report. 	
Mon 31 October 2016	<ul style="list-style-type: none"> Management Accounts – Period ending 30 September 2016 External Audit report Internal Audit reports 	<ul style="list-style-type: none"> Scrutiny Report (Collaboration)
Mon 30 January 2017	<ul style="list-style-type: none"> Management Accounts – Period ending 31 December 2016 External Audit report Internal Audit reports 	<ul style="list-style-type: none"> Scrutiny Report (Members' Allowances)
Mon 6 March 2017	<ul style="list-style-type: none"> External Audit report Internal Audit reports Treasury Management Policy 2016/17. Draft Internal Audit Plan 2017/18 3rd Quarter Performance and Risk Report. 3rd Quarter H&S and Environmental Report. Pay Policy statement 2017/18 	
Mon 10 April 2017	<ul style="list-style-type: none"> Management Accounts – Period ending 28 February 2017 External Audit report Internal Audit reports Annual Governance Statement 2016/17. Performance Reporting and Service Performance Indicators 2017/18 CSE Audit Outcomes. Annual report to HFA Committee Workstreams/Scrutiny Programme 2017/18 	

Governance, Audit and Scrutiny Committee – Independent Members of the Committee will meet in private at 9.00 am, main meeting at 10.00 am

