

Humberside Fire and Rescue Service

Privacy Notice – SURVEILLANCE CAMERAS (CCTV)

1. Scope

This Privacy Notice describes how Humberside Fire and Rescue Service (“the Service”) collects and uses personal information relating to CCTV camera systems it operates. These include CCTV fitted to building and on fire engines, drones and video cameras worn by officers (body worn video cameras).

2. Aim

Under data protection law, individuals have a right to be informed about how we as a Service use any personal data that we hold about you, why we need it and what protections are in place to keep it secure.

3. Personal Information we collect and/or process

By the nature of these systems, CCTV cameras record live video images and therefore, you may have no choice about your personal data (image) being captured. However, we will make every effort to ensure you are aware of areas where and when our systems are operating.

We collect and process the following information:

- Static and moving images of people.
- Static and moving images of places, including commercial and domestic property.
- Vehicle registration numbers
- Where the Regulation of Investigatory Powers Act 2000 (RIPA) applies, we may also collect targeted footage of private property or public events.

4. Reasons we collect and use your personal information

The main reasons for the Service using surveillance cameras include:

- Prevent, detect and investigate crime.
- Assist with the apprehension and prosecution of offenders.
- Enhance the safety of employees and the public.
- Help reduce the fear of crime
- Provide evidential material for court or committee proceedings.
- Reduce incidents of public disorder and anti-social behaviour.
- Evidence in investigations of gross misconduct (including protecting employees from allegations).
- Protect property
- Process Subject Access Requests.
- Training purposes.
- Gather information to assist in the management of operational incidents
- Assist fire investigations

- Thermal imagery for casualty and hazard identification
- Assist other agencies, ie the Environment Agency
- Provide images for HFRS/Humberside Police or multi-agency investigations and debriefs
- Operational risk identification, including images for pre-assessment of events.
- Improve operational decision making and enable faster, more effective command decisions.

The Service collects and lawfully processes your personal information under the following:

- Fire Services Act 2004
- Health & Safety at Work Act (HSWA) 1974
- Regulation of Investigatory Powers Act (RIPA) 2000

The legal basis for us processing this personal information is:

- GDPR Article 6(1)(e) - processing is necessary for the performance of a task carried out in the public interest in the exercise of official authority vested in the controller.
- GDPR Article 6(1)(f) – processing is necessary for the purposes of the legitimate interests pursued by the controller or by a third party, except where such interests are overridden by the interests or fundamental rights and freedoms of the data subject which require protection of personal data, in particular where the data subject is a child.

5. Sharing and disclosing your personal information

We do not share information without consent, unless the law and our policies allow us to do so.

We may share your personal information with other public service bodies, including the Police and third parties such as insurance companies, for the following reasons:

- For the prevention or detection of crime
- To assist in the apprehension and prosecution of offenders
- To protect individuals from risk of harm or injury
- In the pursuance or defence of legal claims
- Where otherwise permitted under data protection legislation

6. Protecting your personal information

We have security arrangements in place to guard against unauthorised access, improper use, alteration, destruction or accidental loss of your personal information.

We take appropriate organisational and technical security measures and have rules

and procedures in place to ensure that any personal information we hold on computer systems is not accessed by anyone not required and authorised to do so. Information about the IT security standards we use to protect your personal information can be obtained from the Service's Digital Services Unit.

When we use third party organisations to process information on our behalf, we ask them to demonstrate their compliance with our security requirements, and any instructions we may give them and their compliance with relevant data protection legislation throughout the time they work for the Service. These organisations take their instructions from us and their obligations with regard to what information they process and what they can do with it are agreed in the contracts we have with them. The Services does not transfer your personal information outside the European Economic Area.

7. How long we will keep your data

The Service will hold your personal data securely for the set amount of time shown in our data retention schedule. We will not keep your information for longer than is necessary, for the purpose for which it was collected. For more information on our data retention schedule and how we keep your data safe, please visit the intranet or, contact Corporate Assurance whose details can be found in Section 10 of this notice.

8. Requesting access to your details

If you have any questions about the personal information that we hold about you please contact Corporate Assurance, whose details can be found in Section 10 of this notice.

9. Your rights as a data subject

The rights that you have depend upon the grounds upon which we collected your information.

- **Right of access** – you have the right to request a copy of the information that we hold about you;
- **Right of rectification** – you have a right to request that we correct information that we hold about you that is inaccurate or incomplete;
- **Right to erasure** – in certain circumstances you can ask for the information we hold about you to be erased from our records;
- **Right to restrict processing** – where certain conditions apply, you have the right to request that we restrict the way we are using your data;
- **Right to object** – you have the right to object to certain types of processing such as direct marketing;
- **Right to judicial review**: in the event that the Service refuses your request under rights of access, we will provide you with a reason why the request has been refused. You have the right to complain.

10. Contact Details

If you wish to speak to the Service about how it handles your personal information, you can speak to:

Humberside Fire and Rescue Service Headquarters,
Corporate Assurance Section,
Summergroves Way,
Hull.
HU4 7BB

Phone:(01482) 565333

Email: dataprotection@humbersidefire.gov.uk

In the event that you wish to make a complaint about how your personal data is being processed by the Service (or third parties under contract) or, how your complaint has been handled, please contact the above in the first instance. If you are not satisfied with our response or the way we handle your information, you have the right to lodge a complaint directly with the Information Commissioner.

Information Commissioners Office,
Wycliffe House,
Water Lane,
Wilmslow
Cheshire
SK9 5AF