

HUMBERSIDE FIRE & RESCUE SERVICE

EMPLOYEE SPECIFICATION

Post Ref: FIRE PROTECTION SUPERVISOR

	Essential	Desirable	How Measured
Experience	<ul style="list-style-type: none">• Detailed knowledge and understanding of fire safety legislation;• Extensive inspection and investigation experience of Business Fire Safety matters;• Experience of writing detailed reports;• Substantial experience of auditing and undertaking detailed risk assessments.• Ability to monitor staff performance and provide a coaching role;	<ul style="list-style-type: none">• Previous experience of working in a Public Sector enforcement role;• Previous performance management experience.• Supervision and management of a team of people;	Application form/ Interview/ References
Education/Training/ Qualifications	<ul style="list-style-type: none">• Demonstration of undertaking fire safety training.• Fire safety qualifications (Level 4 Diploma in Fire Safety – Skills for Justice Competency Framework).	<ul style="list-style-type: none">• NEBOSH certificate or Fire Safety management certificate;	Application form/ Interview/ References/ Certificates
Special Knowledge	<ul style="list-style-type: none">• Detailed knowledge of Health and Safety legislation.• Detailed knowledge of Regulatory Reform (Fire Safety) Order 2005.• Detailed Knowledge of Building Regulations (B1-B5).	<ul style="list-style-type: none">• Experience of investigation of contraventions of legislation.	Application form/ Interview
Skills	<ul style="list-style-type: none">• Excellent verbal and written communication skills including producing detailed technical reports and letters and preparing and delivering presentations;• Good IT skills including the use of MS Office products;• Organisational skills with the ability to work unsupervised and meet tight deadlines;• Excellent team working and interpersonal skills;• Enthusiasm, persuasiveness.	<ul style="list-style-type: none">• Experience in the manipulation of databases.• Production and delivery of Powerpoint presentations.	Application form/ Interview
Working Arrangements	<ul style="list-style-type: none">• Flexible with working hours with the ability to work evenings and weekends when required.• Be part of a self-rostering out of hours rota.• Ability to regularly travel within and occasionally beyond the Service area at short notice.		Interview