

A G E N D A
GOVERNANCE, AUDIT AND SCRUTINY COMMITTEE
(ANNUAL MEETING)

Monday, 13 July 2015
10.00 a.m.

Business	Page Number	Lead	Primary Action Requested
<u>PART A - OPEN AGENDA</u>			
<u>Procedural</u>			
1. Apologies for absence	-	Monitoring Officer/ Secretary	To record
2. Declarations of Interest (Members and Officers)	-	Monitoring Officer/ Secretary	To declare and withdraw if pecuniary
3. Appointment of Chairperson of the Committee 2015/16	(pages 1-4)	Monitoring Officer/ Secretary	To appoint a Chairperson
4. Minutes of the meeting of 15 June 2015	(pages 5-12)	Chairperson	To approve
5. Matters arising from the Minutes, other than on the Agenda	-	Chairperson	To raise
<u>Governance</u>			
6. Update: Matters Arising/ Feedback from Fire Authority	(pages 13-18)	Chairperson and Monitoring Officer/ Secretary	To consider and make any recommendations to the HFA
7. Calendar of Committee Meetings 2015/16	(pages 19-22)	Monitoring Officer/ Secretary	To approve
<u>Scrutiny Programme</u>			
8. Scrutiny Work Programme 2015/16 – Business Safety – Scoping Discussion	(pages 23-24)	Chairperson	To determine scope of review
<u>Audit</u>			
9. Internal Audit:			
9.1 Internal Audit Update	(pages 25-46)	Internal Audit (MIAA)	To approve

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10. Annual Statement of Assurance 2014/15	(pages 47-50)	Corporate Planning & Performance Manager	To consider and make any recommendations to the HFA
<u>Performance, Risk and Programme Management</u>			
11. Health, Safety and Environmental Report for the 4 th Quarter Period January – March 2015	(pages 51-72)	Director of Public Safety	To receive
12. Draft Annual Performance Report 2014/15	(pages 73-106)	Corporate Planning & Performance Manager	To consider and make any recommendations to the HFA
13. Inspection of Member Registers	-	All Members	To review
14. Inspection of Officer Registers	-	All Members	To review
15. Any Other Business	-	All Members	To raise

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