

AGENDA **GOVERNANCE, AUDIT AND SCRUTINY COMMITTEE**

Monday, 15 September 2014
10.00 a.m.

Business	Page Number	Lead	Primary Action Requested
<u>A OPEN AGENDA</u>			
1. Apologies of absence	-	Acting Monitoring Officer/Secretary	To record
2. Declarations of Interest (Members and Officers)	-	Acting Monitoring Officer/Secretary	To declare and withdraw if pecuniary
3. Minutes of the meeting of 11 July 2014	(pages 1-8)	Chairperson	To approve
4. Matters arising from the Minutes, other than on the Agenda	-	Chairperson	To raise
5. Update: Matters Arising/ Feedback from Fire Authority	(pages 9-12)	Chairperson and Acting Monitoring Officer/Secretary	To consider and make any recommendations to the HFA
6. Management Accounts to 31 July 2014	(pages 13-34)	Executive Director Service Support/S.151 Officer	To approve
7. External Audit Reports		External Audit (KPMG)	To consider and make any recommendations to the HFA
7.1 Report to those charged with governance (ISA 260) 2013/14	(pages 35-58)		
8. Audited Statement of Accounts for 2013/14	(pages 59-166)	Executive Director Service Support/S.151 Officer	To consider and make any recommendations to the HFA
9. Internal Audit:			
9.1 Internal Audit Update	(pages 167-182)	Internal Audit (MIAA)	To approve
10. Scrutiny Programme 2014/15 – Scoping Discussion re HR Strategy (including Succession Planning)	(pages 183-188)	Director of Service Support and Director of Commercial Services	To determine scope of review
11. Service Performance and Risk	(pages 189-194)	Corporate Planning &	To consider and

Business	Page Number	Lead	Primary Action Requested
Report for the 1st Quarter Period April –June 2014		Performance Manager	make any recommendations to the HFA
12. Health and Safety Report for the 1st Quarter Period April –June 2014	(pages 195-212)	Director of Operations (South)	To consider and make any recommendations to the HFA
13. Inspection of Member Registers	-	All Members	To review
14. Inspection of Officer Registers	-	All Members	To review
15. Any Other Business	-	All Members	To raise
<u>B EXEMPT BUSINESS</u>			
<p>The Committee is asked to consider excluding the press and public from the meeting during consideration of the following item on the grounds that it is likely to involve the disclosure of exempt information as defined in paragraph 3 of Part 1 of Schedule 12A of the Local Government Act 1972. In making its decision, the Fire Authority is asked to confirm that, having regard to all circumstances, it is satisfied that the public interest in maintaining the exemption outweighs the public interest in disclosing the information.</p>			
16. HFR Solutions' Performance Summary Report April – June 2014	(pages 213-228)	Director of Commercial Services	To consider and make any recommendations to the HFA
17. Scrutiny Programme 2014/15 – Scoping Discussion re HFR Solutions – Draft Business Plan	(pages 229-274)	Director of Commercial Services	To consider and if appropriate request further information for the next meeting

After the meeting Members will be given the opportunity to visit the Control Room