

HUMBERSIDE FIRE AUTHORITY WORKSTREAMS 2015/16

SUMMARY

1. Elsewhere on the Agenda for this meeting is a report containing details of the Scrutiny Programme 2015/16 approved by the Governance, Audit & Scrutiny Committee on 15 June 2015. That report also sets out the workstreams for that Committee in respect to its 'audit' and 'governance' functions. The workstreams are indicative only and not exhaustive. However, they assist with forward planning for the Committee, the Authority and the Corporate Management Team.
2. With regard to the workstreams of the full Fire Authority, then essentially these are set down in Article 4 of the Constitution and attached at Appendix 1.

RECOMMENDATIONS

3. The Authority is asked to consider this report.

WORKSTREAMS 2015/16

4. In line with the Constitution, the first meeting of each Committee in a new cycle should receive a report which outlines broadly the substantive reports that Members, as a minimum, can expect to receive during the year. A separate report on the Agenda for this meeting sets out details of the Scrutiny Programme 2015/16 approved by the Governance, Audit & Scrutiny Committee on 15 June 2015 and also sets out the workstreams for that Committee in respect to its 'audit' and 'governance' functions.
5. The intention behind the workstreams for 2015/16 is to provide Members with a broad indication of the reports that they can expect to receive during the year. This also will enable forward planning for the Corporate Management Team and the Fire Authority.
6. With regard to the workstreams of the full Fire Authority, then essentially these are set down in Article 4 of the Constitution. The proposed workstreams set out in Appendix 1 are not exhaustive but are indicative.

STRATEGIC PLAN COMPATIBILITY

7. Good governance is a key enabler of the Strategic Plan.

FINANCIAL/RESOURCES/VALUE FOR MONEY IMPLICATIONS

8. None arising directly.

LEGAL IMPLICATIONS

9. None arising directly.

EQUALITY IMPACT ASSESSMENT/HR IMPLICATIONS

10. None arising directly.

CORPORATE RISK MANAGEMENT IMPLICATIONS

11. None arising directly.

HEALTH AND SAFETY IMPLICATIONS

12. None arising directly.

COMMUNICATION ACTIONS ARISING

13. None arising directly.

DETAILS OF CONSULTATION

14. Corporate Management Team.

BACKGROUND PAPERS AVAILABLE FOR ACCESS

15. None.

RECOMMENDATIONS RESTATED

16. The Authority is asked to consider this report.

**D SANDERS
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JS
1 June 2015

Humberside Fire Authority Workstreams 2015/16

The workstreams of the Fire Authority are essentially as set down in Article 4 of the Constitution. The workstreams below are not exhaustive but are indicative.

1. July 2015
<ul style="list-style-type: none"> • Management Accounts • Annual Performance Report 2014/15 • Annual Statement of Assurance 2014/15 • Draft Strategic Plan and Integrated Risk Management Plan 2016/19 for consultation
2. September 2015
<ul style="list-style-type: none"> • External Audit report • Report to those charged with governance (ISA 260) 2014/15 • Audited Statement of Accounts 2014/15 • HFA Financial Outlook 2016/17 Onwards • 1st Quarter Performance and Risk Report • 1st Quarter H&S Report
3. October 2015
<ul style="list-style-type: none"> • Management Accounts • External Audit report • Internal Audit report • Annual Audit Letter
4. December 2015
<ul style="list-style-type: none"> • 2nd Quarter Performance and Risk Report • 2nd Quarter H&S Report • Treasury Management Mid-Year Update Report 2015/16 • Financial Planning 2016/17 Onwards • Capital Programme 2016/17 Onwards
5. February 2016
<ul style="list-style-type: none"> • Management Accounts • External Audit report • Budget and Precept 2016/17 • Medium Term Financial Plan 2016/17 to 2018/19 • Fees and Charges 2016/17 • Members' Allowances Scheme 2016/17

6. March 2016

- Management Accounts
- Internal Audit report
- 3rd Quarter Performance and Risk Report
- 3rd Quarter H&S Report
- CSE Audit Outcomes
- Treasury Management and Capital Expenditure Prudential Indicators, Treasury Management Policy Statement 2016/17 and Minimum Revenue Provision (MRP) for 2016/17
- Internal Audit Plan 2016/17
- Pay Policy Statement 2016/17

7. April 2016

- External Audit report
- Annual Internal Audit Report 2015/16
- Annual Governance Statement 2015/16
- Performance Reporting and Service Performance Indicators 2016/17
- Annual report to HFA
- Committee Annual Report to HFA
- Use of Delegated Powers under Fire Authority Constitution by Chief Fire Officer & Chief Executive and Establishment Clarification
- Constitutional Review, including Financial/Procurement