

CARE data

Firefighters' Pension scheme 2015-16 Extracts

The extract of data required to update pension records has been a complex one this year for a number of reasons:

There are now 4 separate pension scheme for firefighters, with a number of dual contract employees being members of more than one scheme;

A new CARE scheme has been introduced, with previous benefits accrued under previous final salary scheme being protected;

Employees with transitional protection have migrated to the 2015 CARE Scheme mid-year;

In September 2015 our payroll migrated onto the new system operated by our payroll provider East Riding of Yorkshire Council.

Method:

West Yorkshire Pension Authority produced a template which was to be populated with member details.

Extracts were run from both payroll systems that were in operation in 2015-16 financial year by the East Riding of Yorkshire Council. Batch totals were used to ensure that the extract included all details of pensionable employees.

The 2 extracts were combined to amalgamate employees' individual pension records.

Employees who were in receipt of CPD and temporary promotion for which they were entitled to receive Additional Pension Benefits were identified, and pension extracts updated accordingly.

Comparison was made between the pensionable pay that the employees' rank as at the 31 March 2016 would have accrued and the total pensionable pay. Any anomalies were investigated.

This enabled the identification of any changes which had occurred during the year, including:

- Permanent promotions during year;
- Changes in competencies which affected pay;
- Periods when pensionable pay was affected, unpaid leave, sick or maternity pay;
- New employees/leavers within year;
- Transition pension to new CARE scheme;
- Errors in payments which had an effect on pensionable pay and scheme contributions.

Queries identified were investigated and resolved with any amendments being made.

On completion of the checking and verification exercise the data was then transferred onto the West Yorkshire Pension Authority template for the upload to their systems.

If there are any further queries raised as a result of the data load then these will be investigated on an individual basis.